

City of Durham
CITY COUNCIL MINUTES
April 24, 2018

- A. OPEN REGULAR COUNCIL MEETING.** Mayor Schirado opened the Durham City Council meeting at 7:35 PM at Durham City Hall.
- B. ROLL CALL.** *Council Present:* Gery Schirado, Chris Hadfield, Leslie Gifford, and Keith Jehnke
Council Absent: Chuck Van Meter
Staff Present: City Administrator Linda Tate, Administrative Assistant Lynn Schroder
Public: Bill Cone, Willowbottom Way
- C. MARCH 27, 2017 COUNCIL MINUTES.** Councilor Hadfield moved to approve the minutes of the March 27, 2017 City Council meeting. Councilor Gifford seconded the motion. The minutes were approved unanimously (4-0). **MO 042418-1**
- D.** Mayor Schirado read the **CALENDAR OF MEETINGS.**
Tuesday, May 1, 2018, Regular Meeting of the Planning Commission at 7:30 pm, Durham City Hall
Tuesday, May 22, 2018, Regular Meeting of the City Council at 7:30 pm, Durham City Hall
Tuesday, May 22, 2018, First Budget Committee meeting at 7:00 pm, Durham City Hall
Monday, May 28, 2018, City Hall closed for Memorial Day.
- E. PUBLIC FORUM.** The City Council reviewed an email from a Tualatin resident. The resident was concerned about the numbers of off-leash dogs on trails in Tualatin, Cook, and Durham Parks. Councilors did not comment.
- F. PLANNING COMMISSION UPDATE.** No meeting in April.
- G. RESOLUTION 603-18, A RESOLUTION OF THE DURHAM CITY COUNCIL CERTIFYING THE CITY OF DURHAM'S ELIGIBILITY STATUS FOR THE RECEIPT OF STATE-SHARED REVENUES UNDER ORS 221.760.** Councilor Gifford moved to adopt Resolution 603-18 certifying the City of Durham's eligibility status for the receipt of state-shared revenues under ORS 221.760. Councilor Jehnke seconded the motion and the resolution passed unanimously (4-0). **MO 042418-2**
- H. ADMINISTRATOR'S REPORT.** Tate scheduled the Peace Pole dedication ceremony for June 30, 2018 at Heron Grove Park. Donuts and coffee will be served. Tate stated that the City's maintenance contractor would install the pole.
- I. FINANCIAL REPORTS.** Councilor Gifford moved to approve the financial reports for March 2018, payroll checks 536-537, vendor checks 16190 to 16213, and electronic fund transfers totaling \$5,063.33. Councilor Jehnke seconded and the motion passed (4-0). **MO 042418-3**
- J. COUNCIL COMMENTS.** Councilor Jehnke stated that the cities are narrowing down the water agreement. The next meeting is May 14, 2018.

Councilor Hadfield asked about the trees that were cut down in the park. Tate explained that two diseased Port Orford cedars threatened the play area and one hazardous Western Red

that could fall into the street were removed in April. Additionally, four birch trees that are infested with Birch beetles will be removed in May.

K. EXECUTIVE SESSION TO APPROVE MINUTES OF THE MARCH 27, 2018 EXECUTIVE SESSION. Mayor Schirado closed the regular meeting of the Durham City Council and opened an executive session of the Durham City Council at 7:50 pm to consider the March 27, 2018 Executive Session meeting minutes. Mayor Schirado closed the executive session and reopened the regular meeting of the Durham City Council at 7:52pm.

L. SALARY SET FOR CITY ADMINSTRATOR FOR 2018-2019 FISCAL YEAR. Councilor Hadfield moved to increase the salary for the city administrator by three percent for FY2018-2019. Councilor Gifford seconded and the motion passed unanimously (4-0). **MO 042418-4**

M. ADJOURN. Mayor Schirado adjourned the regular meeting at 8:00 pm.

Approved:

GERY SCHIRADO, MAYOR

Attest:

LINDA TATE, CITY ADMINISTRATOR/RECORDER