



City of Durham

17160 SW Upper Boones Ferry Road
Durham, OR 97224
503-639-6851 Fax 503-598-8595
Website: www.durham-oregon.us
Email: cityofdurham@comcast.net

TELECOMMUNICATION PROVIDER LICENSE APPLICATION FOR USE AND OCCUPANCY OF THE PUBLIC RIGHTS OF WAY

BUSINESS INFORMATION	
Provider's Name as registered with the State of Oregon:	
State of Incorporation:	Type of Ownership:
Company Contact:	Email:
Principal Office Address:	
Business Phone:	Fax:
Email:	Website:
Name, title, address, telephone, email and any other contact information for the person to whom notices from the City should be sent:	
Name, address, and other contact information for the person(s) to be contacted in case of an emergency affecting the provider's facilities or equipment within the City rights of way:	
CERTIFICATE OF AUTHORITY	
<p>Attach as Exhibit A: The provider's application for and current Certificate of Authority or similar license from the Oregon Public Utility Commission or the Federal Communications Commission. If the provider does not have a Certificate of Authority, provide a statement as to why no certificate is required.</p>	
DESCRIPTION OF FACILITIES AND EQUIPMENT	
<p>Attach as Exhibit B: A description of the provider's existing or proposed facilities and equipment within City rights of way. Provide information in sufficient detail to determine if the facilities and equipment at any given location are, or will be, underground or aerial; where they (will) lie in relation to those portions of City public rights of way improved for use of motor vehicles and those portions improved for bicycle or pedestrian use; and the total lineal footage within City public rights of way that the provider's facilities and equipment occupy.</p>	

DESCRIPTION OF SERVICES OFFERED

Attach as Exhibit C:
A description of the services that the provider offers, or intends to offer, by use of facilities and equipment within City rights of way, and whether the provider offers, or intends to offer, those services to customers at addresses within the City.

PAYMENT

Telecommunication provider licenses must be purchased annually and are valid from January 1 to December 31. Attach your check as payment to the City. The minimum annual license fee for the first license period is \$2,500. To determine your license renewal fee, you must calculate the license fee by using the total revenue earned in the city for the preceding license year as described below. The City will deem all statements of earnings to be exempt from disclosure as a public record per ORS 192.501(5).

Fees: Provider licenses are issued for the calendar year. The initial term of the license is from the date issued until December 31 of that calendar year. The City may renew the license for up to four successive one-year terms in the same manner. The City, by separate ordinance or resolution, will provide the terms of a license renewal beyond the five-year term established by Ordinance 256-13.

- Resolution 559-13 states that the annual fee shall be **the greater of:**
- A. a minimum fee of \$2,500 for each year or any portion thereof; or
 - B. an annual fee of 5% of gross city revenue earned from the use of the provider's facilities and equipment to provide telecommunications or telecommunications services, or both, to premises within the City.

Annual license fees not fully paid when due will be assessed interest on the unpaid amount equal to 9% over the existing prime rate as published by bankrate.com, compounded daily from the date due until paid.

RETURN THIS FORM WITH EXHIBITS AND YOUR PAYMENT TO:

City of Durham
17160 SW Upper Boones Ferry Road
Durham, OR 97224

The City will review this application and return an approved copy to the applicant to serve as the license and receipt of license fee.

THIS LICENSE DOES NOT AUTHORIZE THE INSTALLATION, PLACEMENT OR USE OF WIRELESS FACILITIES AND EQUIPMENT IN THE ROW.

FOR CITY USE ONLY

Received by: _____ Receipt # _____ Date Received: _____
License # _____ Date issued: _____ Date Expired: _____