

**City of Durham**  
**CITY COUNCIL MINUTES**  
**May 25, 2021**

---

- A. **OPEN REGULAR COUNCIL MEETING.** Councilor Hadfield opened the meeting at 7:08 PM via Zoom.
- B. **ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Council President Chris Hadfield and Councilors Keith Jehnke, Leslie Gifford, and Chuck Van Meter  
*Councilors absent:* Mayor Gery Schirado  
*Staff present:* City Administrator Linda Tate and Administrative Assistant Emily Baker  
*Public provided with a Zoom link:* City Engineer Ed Hodges and Kim Haughn, Allen Kennedy, and Chief Deric Weiss from TVF&R
- C. **COUNCIL MINUTES:** Councilor Van Meter moved to approve the minutes from the April 27<sup>th</sup> meeting. Councilor Jehnke seconded the motion. The vote was unanimous (4-0).

**MO 052521-1**

- D. Councilor Hadfield read the **CALENDAR OF MEETINGS.**
- **Tuesday, June 1, 2021**, Regular Meeting of the Planning Commission at 7:30 via zoom
  - **Tuesday, June 22, 2021**, Regular Meeting of the City Council at 6:30 via zoom
- E. **PUBLIC FORUM.** None.
- F. **PLANNING COMMISSION UPDATE.** There were no comments.
- G. **ANNUAL STATE OF THE DISTRICT PRESENTATION BY TVF&R CHIEF WEISS.** Chief Weiss presented to the Council on TVF&R's activities over the last year and upcoming projects.

Councilor Jehnke asked what the qualifications and starting salary would be for new recruits. Chief Weiss explained the requirements and said that people from all fields are able to join. He also explained the different pathways available to positions within TVF&R.

- H. **ODOT SCA GRANT PROJECT PRESENTATION BY CITY ENGINEER.** City Engineer Ed Hodges gave the Council an overview of the SCA grant and explained what can be done with the funds. He said that one project that qualifies is pavement maintenance, and that he has worked with Tate to create a plan for repairing the pavement then overlaying Cambridge Lane and Chaucer Court with 2" of new asphalt. He added that this project will preserve the pavement for years to come.

Councilor Hadfield asked where the estimates for the project that were provided to the council came from. Hodges said they are his estimates and that his company does a lot of these types of projects. He said that he is not expecting any major changes to the costs. Councilor Hadfield told Hodges that he was concerned about the possibility of finding issues after they open the road that could lead to more costs. Hodges said they are only planning to do minor repairs in the pavement and that they are not anticipating any issues.

- I. **RESOLUTION 639-21 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DURHAM AND THE CITY OF TUALATIN FOR**

**COURT SERVICES.** Tate explained that this is the same agreement the City has had with Tualatin over the past 5 years and that the Tualatin City Council approved the motion unanimously at their last meeting. Councilor Gifford moved to adopt Resolution 639-21 a resolution approving an intergovernmental agreement between the City of Durham and the City of Tualatin for court services. Councilor Van Meter seconded the motion. The vote was unanimous (4-0). **MO 052521-2**

**J. RESOLUTION 640-21 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DURHAM AND THE CITY OF TUALATIN FOR POLICE SERVICES.** Tate explained that this is the same agreement the City has had with Tualatin but with different figures and that the Tualatin City Council approved the resolution unanimously at their last meeting. Councilor Van Meter moved to adopt Resolution 640-21 a resolution approving an intergovernmental agreement between the City of Durham and the City of Tualatin for police services. Councilor Jehnke seconded the motion. The vote was unanimous (4-0). **MO 052521-3**

**K. ADMINISTRATOR'S REPORT**

- **Update on In-N-Out:** Tate said there are no updates for the In-N-Out, but that there is another entity that may be interested in the property.
- **Options for new city logo:** Tate provided the Council with new logo options for the City. She asked the Council if they had any feedback. Councilor Jehnke said he like the Bookman Old Style logo, with the Calibri wording. Councilor Gifford said that she liked the Calibri font the best but also likes the Times Bold for the street signs. Councilor Hadfield said he likes the Times Bold option. They discussed further possible changes to the designs.
- **Request for Interest for Agreement for Work Required by HB2001:** Tate provided the Councilors with information regarding a request for interest and said that she needs an elected official sign the form requesting assistance on updating the City Code to incorporate the new housing requirements under HB2001. Councilor Hadfield said he can sign it.

**L. FINANCIAL REPORTS.** Councilor Gifford moved to approve payroll checks 611 to 612, vendor checks 16855 to 16872, and electronic fund transfers totaling \$5925.38. Councilor Jehnke seconded the motion. The vote was unanimous (4-0). **MO 052521-4**

**M. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.** None.

**N. ADJOURN.** Council President Hadfield adjourned the meeting at 7:50 PM.

Approved:

---

**GERY SCHIRADO, MAYOR**

Attest:

---

**LINDA TATE, CITY ADMINISTRATOR/RECORDER**