



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

PRE-APPLICATION CONFERENCE REQUEST

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851 Fax 503.598.8595

A land use application that is subject to a Type 2 or Type 3 review process requires a pre-application conference with the City Planner to discuss the City's requirements. A pre-application conference shall consider:

- The relevant Comprehensive Land Use Plan policies and map designations;
- The relevant provisions of the Development Code and other federal, state and local laws;
- Technical data that should be included or addressed in an application and the possible sources of such data;
- Land Use Decision process and timeline;
- Any other opportunities or constraints that may be relevant.

To facilitate the pre-application meeting, a narrative statement, site map, and supporting materials describing the proposed land use should be provided one week prior to the meeting.

The fee for the pre-application meeting is based on the planner's time. Usually the fee is \$160 and is due at the time of the meeting.

NAME OF APPLICANT: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

TAX MAP / LOT NUMBER(S): _____

ADDRESS OF DEVELOPMENT: _____

TYPE OF LAND USE CONSIDERATION: _____

PLEASE ATTACH A NARRATIVE STATEMENT DESCRIBING THE PROPOSED LAND USE: _____

PLEASE ATTACH THE SERVICE PROVIDER LETTER FROM CLEAN WATER SERVICES. PLEASE DESCRIBE ANY CONSTRAINTS IDENTIFIED BY CLEAN WATER SERVICES: _____

For City Use Only

Date Received: _____ By: _____ Meeting Date: _____

Payment Received: _____ Receipt: _____