

City of Durham
CITY COUNCIL MINUTES
November 23, 2021 held via Zoom

- A. CALL TO ORDER.** Mayor Schirado called the meeting to order at 7:30 pm.
- B. ROLL CALL OF COUNCIL MEMBERS.** *Councilors Present:* Mayor Gery Schirado, Council President Chris Hadfield, Councilor Chuck Van Meter, Councilor Leslie Gifford
Councilors Absent: Councilor Keith Jehnke
Staff Present: Linda Tate, City Administrator
- C. COUNCIL MINUTES.** Councilor Gifford moved to accept the minutes from the October 26, 2021 council meeting as submitted, Councilor Hadfield seconded. Motion passed unanimously 4-0.
MO112321-1
- D. WORK SESSION MINUTES** Councilor Gifford moved to accept the minutes of the November 16, 2021 work session with the Planning Commission, Councilor Hadfield seconded. Motion passed unanimously 4-0
MO112321-2
- E. CALENDAR OF MEETINGS**
- Tuesday, December 7, 2021, Regular meeting of the Planning Commission at 7:30 p.m. via Zoom.
 - Tuesday, December 21, 2021, Regular Meeting of the City Council at 7:30 p.m. The council discussed whether to meet in person or via Zoom. Councilor Gifford moved to have meetings via Zoom, Councilor Van Meter seconded. Motion passed unanimously. **MO112321-3**
 - City Hall will be closed on Friday, December 24, 2021, for the Christmas Holiday and on Friday, December 31, 2021 for the New Year Holiday.
- F. PUBLIC FORUM.** For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.
- None, no members of the public were present.
- G. PLANNING COMMISSION UPDATE**
Draft of November Planning Commission meeting minutes. No comments were made.
- H. PRESENTATION ON SUPPORTIVE HOUSING SERVICES IMPLEMENTATION BY WASHINGTON COUNTY STAFF.** Emily Root made the presentation. She covered the program basics that include: SHS Measure background; Building a System of Care (shelter, case management, rent assistance, and home); Programs Launched (housing-focused shelter program); Systems and Equity Investments; Outcomes Report; Homeless and Housing Services Funding; System Expansion; and Program Goals. The Council asked questions which Root answered.
- I. RESOLUTION 648-21, A RESOLUTION OF THE DURHAM CITY COUNCIL AUTHORIZING THE MAYOR TO SIGN THE 2022 SMALL CITY ALLOTMENT AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION.** Councilor Van Meter moved to adopt Resolution 648-21. Councilor Gifford seconded. Motion passed unanimously.
MO112321-4
- J. ADMINISTRATOR'S REPORT**
- ❖ In-N-Out. There was no new report/update from Tualatin. Tate asked if the council wanted her to continue to check monthly or another schedule. Tate has been asking Tualatin for an update for a year and there is no movement on this issue. In-N-Out let their land use application expire and have not re-applied. The Council expressed concern about allowing it to "fall between the cracks." Mayor Schirado stated that updates should continue to be requested on a monthly basis.
 - ❖ 2022 meeting and holiday calendar provided for feedback. No suggestions for any changes.

- ❖ 2022 election – 2 council positions are up for re-election. The City newsletter will state that this is an election year and there are 2 positions open. However, if the 2 councilors know that they do not intend to run for re-election, then this information should be supplied in the newsletter with enough time for residents to consider if they want to run. Response from both council members was, “So noted.”

K. FINANCIAL REPORTS

Councilor Gifford moved to approve payroll checks 624 & 625, vendor checks 16969 to 16988, and electronic funds transfers totaling \$5,438.58. Councilor Van Meter seconded.
The vote passed unanimously 4-0. **MO112321-5**

- L. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS** Councilor Van Meter mentioned that the street sweepers the City hired did an excellent job and that neighbors were pleased.

M. ADJOURN. Mayor Schirado adjourned the meeting at 9:00 pm.

Approved:

GERY SCHIRADO, MAYOR

Attest:

LINDA TATE, CITY ADMINISTRATOR/RECORDER