

**City of Durham**  
**CITY COUNCIL MINUTES**  
**January 24, 2023**

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- A. OPEN REGULAR COUNCIL MEETING.** Mayor Schirado opened the meeting at 7:34 PM on Zoom.
- B. ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Gery Schirado, Keith Jehnke, Leslie Gifford, Chuck Van Meter, and Joshua Drake  
*Councilors absent:* None  
*Staff present:* City Administrator Linda Tate and Administrative Assistant Becky Morinishi  
*Visitors:* Washington County Sheriff Pat Garrett, Washington County Undersheriff John Koch
- C. OATH OF OFFICE FOR GERY SCHIRADO AND JOSHUA DRAKE.** Gery Schirado and Joshua Drake both accepted their positions on the Durham City Council and recited their oaths of office. Joshua Drake introduced himself to the Council.
- D. ELECTION OF MAYOR AND COUNCIL PRESIDENT.** The Council elected Gery Schirado Mayor of Durham. Keith Jehnke was elected Council President.
- E. COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes from the December 20, 2022 City Council meeting. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).  
**MO 12423-01**
- F. Mayor Schirado read the CALENDAR OF MEETINGS.**
- **Tuesday, February 7, 2023**, Regular Meeting of the Planning Commission at 7:30 PM via Zoom
  - **Monday, February 20, 2023**, City Hall will be closed in observance of Presidents Day
  - **Tuesday, February 28, 2023**, Regular Meeting of the City Council at 7:30 PM via Zoom
- G. PUBLIC FORUM.** No members of the public were present.
- H. PLANNING COMMISSION UPDATE.** No comments from Council.
- I. PRESENTATION BY WASHINGTON COUNTY SHERIFF PAT GARRETT AND UNDERSHERIFF JOHN KOCH.** Sheriff Garret and Undersheriff Koch shared a presentation on the Washington County Sheriff's Office program. WCSO responded to 11 calls from Durham in 2022.
- J. APPOINTMENT OF DAVID STREICHER TO A THREE-YEAR TERM ON THE BUDGET COMMITTEE.** Councilor Gifford moved to appoint David Streicher to a three-year term on the Budget Committee. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).  
**MO 12423-02**
- K. APPOINTMENT OF MARTHA RAINEY TO A THREE-YEAR TERM ON THE BUDGET COMMITTEE.** Councilor Gifford moved to appoint Martha Rainey to a three-year term on the Budget Committee. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).  
**MO 12423-03**
- L. ADMINISTRATOR'S REPORT**
- Update on In-N-Out - Tate said that she reached out to Tualatin for an update, but has not heard back. Mayor Schirado stated that an article in the Oregonian suggested that there would not be any movement on In-N-Out in the near future. Councilor Van Meter expressed concerns over the In-N-Out, citing comments that Councilor Hadfield had mentioned at the last meeting.
  - Tate asked the Council to check the updated roster and make sure the information is correct.

**M. FINANCIAL REPORTS.**

- Councilor Gifford moved to approve payroll checks 645-646, vendor checks 17223-17237, and electronic fund transfers totaling \$6,121.63. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).

**MO 12423-04**

**N. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.**

- Councilor Gifford suggested a reminder on keeping dogs on leashes be run in the Spring newsletter.
- Councilor Van Meter acknowledged Administrator Tate on exceptional financial management for 2022.

**O. ADJOURN.** Mayor Schirado adjourned the meeting at 8:42 PM

**Approved:**

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**GERY SCHIRADO, MAYOR**

**Attest:**

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**LINDA TATE, CITY ADMINISTRATOR/RECORDER**