

City of Durham
CITY COUNCIL MINUTES
February 28, 2023

- A. **OPEN REGULAR COUNCIL MEETING.** Mayor Schirado opened the meeting at 7:49 PM on Zoom.
- B. **ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Gery Schirado, Leslie Gifford, and Joshua Drake
Councilors absent: Keith Jehnke, and Chuck Van Meter
Staff present: City Administrator Linda Tate
Visitors: None
- C. **COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes from the January 24, 2023 City Council meeting. Councilor Drake seconded the motion. The vote was unanimous (3-0).

MO 22823-01

- D. Mayor Schirado read the **CALENDAR OF MEETINGS.**
- **Tuesday, March 7, 2023,** Regular Meeting of the Planning Commission at 7:30 PM via Zoom (Canceled)
 - **Tuesday, March 28, 2023,** Regular Meeting of the City Council at 7:30 PM via Zoom
- E. **PUBLIC FORUM.** No members of the public were present.
- F. **PLANNING COMMISSION UPDATE.** No comments from Council.
- G. **DISCUSSION ON HB3115.** Tate briefed the Council on HB3115. The bill was passed by the Oregon Legislature in 2021 and goes into effect on July 1, 2023. It provides that local law regulating sitting, lying, sleeping, or keeping warm and dry outdoors on public property that is open to the public must be objectively reasonable as to time, place, and manner with regard to persons experiencing homelessness. The City Attorney indicates that he feels Durham is currently in compliance with HB3115, but that he would help the council draft a time-place-manner ordinance now or in the future if they feel the need. The Council agreed that the ordinances are sufficient for now. Commissioner Drake asked about the requirement to have shelter space available. Tate commented that we contract with Tualatin Police Department and they can help find a place for a houseless person to go. Local municipalities are working together to provide that space.
- H. **ADMINISTRATOR'S REPORT.**
- Update on In-N-Out – Nothing to report.
 - City Administrator Tate provided information to help the Council develop a recruitment timeline and process to fill the City Administrator position that will become vacant upon Tate's retirement on December 31, 2023. Tate recommended the Council post in the April Durham News Notes that they will host an open meeting for Durham residents to provide input on the recruitment process. The Council agreed that they would start the process in April by posting in the Durham News Notes.

I. FINANCIAL REPORTS.

- Councilor Gifford moved to approve payroll checks 647-648, vendor checks 17238-17255, and electronic fund transfers totaling \$6,554.67. Councilor Drake seconded the motion. The vote was unanimous (3-0).

MO 22823-02

J. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.

- Councilor Gifford will not be able to attend the March Council meeting.
- City Administrator Tate noted that the April 25, 2023 City Council meeting will be held in person.

K. ADJOURN. Mayor Schirado adjourned the meeting at 8:21 PM

Approved:

GERY SCHIRADO, MAYOR

Attest:

LINDA TATE, CITY ADMINISTRATOR/RECORDER