

City of Durham
CITY COUNCIL MINUTES
April 25, 2023

- A. OPEN REGULAR COUNCIL MEETING.** Mayor Schirado opened the meeting at 7:38 PM.
- B. ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Gery Schirado, Keith Jehnke, Leslie Gifford, Chuck Van Meter, and Joshua Drake
Staff present: City Administrator Linda Tate and Administrative Assistant Becky Morinishi
Visitors: None
- C. COUNCIL MINUTES.** Councilor Van Meter moved to approve the minutes from the March 28, 2023 City Council meeting. Councilor Gifford seconded the motion. The vote was unanimous (5-0).
MO 42523-01
- D. Mayor Schirado read the CALENDAR OF MEETINGS.**
- **Tuesday, May 2, 2023**, Regular Meeting of the Planning Commission at 7:30 PM (Canceled)
 - **Tuesday, May 23, 2023**, Budget Committee Meeting at 6:30 PM (Canceled)
 - **Tuesday, May 23, 2023**, Regular Meeting of the City Council at 7:30 PM
 - **Monday, May 29, 2023**, City Hall will be closed in observance of Memorial Day
- E. PUBLIC FORUM.** No members of the public were present.
- F. PLANNING COMMISSION UPDATE.** No comments.
- G. PUBLIC COMMENT ON CRITERIA USED TO DEVELOP PROFILE FOR PREFERRED CANDIDATE FOR CITY ADMINISTRATOR.** No members of the public were present. The Council discussed the possibility of using an outside contractor for the recruiting and hiring process, noting that it may be difficult to find candidates who are a good fit for Durham. Councilor Drake asked how the Durham City Administrator salary compares to similar cities. Mayor Schirado responded that the City is at the bottom end of the pay scale.
- H. RESOLUTION 656-23 A RESOLUTION OF THE DURHAM CITY COUNCIL CERTIFYING THE CITY OF DURHAM'S ELIGIBILITY STATUS FOR THE RECEIPT OF STATE-SHARED REVENUES UNDER ORS 221.760.** Councilor Gifford moved to approve Resolution 656-23. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).
MO 42523-02
- I. ADMINISTRATOR'S REPORT.**
- Update on In-N-Out – Nothing to report.
- J. FINANCIAL REPORTS.**
- Councilor Gifford moved to approve payroll checks 651-652, vendor checks 17268-17286, and electronic fund transfers totaling \$6,478.02. Councilor Van Meter seconded the motion. The vote was unanimous (5-0).
MO 42523-03
- K. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.**
- Councilor Jehnke reported that Tigard Water will be implementing a change in the way water meters are read. They will be moving to a system that reads meters automatically. This process will take years to completely change over, but is intended to help fix an issue that occurs due to the graduated water use scale. There is also a federal program that will be randomly testing older homes for lead in pipes, but Durham will likely be unaffected.
- L. ADJOURN.** Mayor Schirado adjourned the meeting at 7:58 PM

Approved:

LESLIE GIFFORD, COUNCILOR

Attest:

LINDA TATE, CITY ADMINISTRATOR/RECORDER