

**DURHAM – City Administrator / Recorder.** Pop. 1,950. Annual Salary \$85K - \$95K + benefits. Durham is located in the Metropolitan Portland area. A two person staff administers the annual budget relying on contractors and other agencies to provide most City services. The five-member council is seeking a hands-on Administrator with practical experience in budgeting, planning, contract administration and office management. The successful candidate should possess a Bachelor's degree in public administration or a related field and previous experience working in city government. Experience in Oregon preferred. Demonstrated ability to work well with Council, contract providers, other agencies and community. Submit a resume and cover letter, including current salary and benefits, to [durhamresume@comcast.net](mailto:durhamresume@comcast.net) by August 28, 2023. EOE.