

**City of Durham**  
**CITY COUNCIL MINUTES**  
**October 24, 2023**

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A. **OPEN REGULAR COUNCIL MEETING.** Mayor Schirado opened the meeting at 7:30 PM.

B. **ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Gery Schirado (Zoom), Council President Keith Jehnke (Zoom), Chuck Van Meter, Leslie Gifford, and Joshua Drake

*Councilors absent:* None

*Staff present:* City Administrator Linda Tate and Administrative Assistant Becky Morinishi

*Public:* David Streicher, Peters Rd, Durham.

C. **COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes from the September 26, 2023 City Council meeting. Councilor Van Meter seconded. The vote passed unanimously (5-0).

**MO 102423-01**

D. **EXECUTIVE SESSION MINUTES.** Councilor Drake moved to approve the minutes from the September 26, 2023 executive session. Councilor Gifford seconded. The vote passed unanimously (5-0).

**MO 102423-02**

E. Mayor Schirado read the **CALENDAR OF MEETINGS.**

- **Tuesday, November 7, 2023,** Regular Meeting of the Planning Commission at 7:30 p.m.
- **Friday, November 10, 2023,** City Hall will be closed in observance of Veterans Day
- **Thursday and Friday, November 23-24, 2023,** City Hall will be closed for the Thanksgiving Holiday
- **Tuesday, November 28, 2023,** Regular Meeting of the City Council at 7:30 p.m.

F. **PUBLIC FORUM.** No comments.

G. **PLANNING COMMISSION UPDATE.** There was no meeting in October.

H. **PUBLIC HEARING ON RESOLUTION NO. 660-23, A RESOLUTION OF THE DURHAM CITY COUNCIL ESTABLISHING A NEW BUILDING PERMIT FEE SCHEDULE CONSISTENT WITH THAT OF THE CITY OF TUALATIN.** Mayor Gery Schirado opened the public hearing for comment. No public comments were made. Mayor Gery Schirado closed the public hearing. There were no comments from the Council. Councilor Gifford moved to approve Resolution No. 660-23. Councilor Van Meter seconded. The vote passed unanimously (5-0).

**MO 102423-03**

**I. ADMINISTRATOR'S REPORT.**

- Update on In-N-Out – Nothing to report.

**J. FINANCIAL REPORTS.**

- Councilor Gifford moved to approve payroll checks 666-667, vendor checks 17381-17403, and electronic fund transfers totaling \$7,985.92. Councilor Van Meter seconded the motion. The vote passed unanimously (5-0).

**MO 102423-04**

**K. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.** No comments.

**L. ADJOURN.** Mayor Schirado adjourned the regular meeting at 7:37 PM

**Approved:**

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**KEITH JEHNKE, COUNCIL PRESIDENT**

**Attest:**

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**LINDA TATE, CITY ADMINISTRATOR/RECORDER**