

**City of Durham**  
**CITY COUNCIL MINUTES**  
**November 28, 2023**

---

- A. **OPEN REGULAR COUNCIL MEETING.** Council President Jehnke opened the meeting at 7:30 PM.
- B. **ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Council President Keith Jehnke, Chuck Van Meter, and Leslie Gifford (Zoom)  
*Councilors absent:* Mayor Gery Schirado, Councilor Joshua Drake  
*Staff present:* City Administrator Linda Tate, City Administrator Jordan Parente, and Administrative Assistant Becky Morinishi  
*Public:* David Streicher, Peters Rd, Durham.
- C. **COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes from the October 24, 2023 City Council meeting. Councilor Van Meter seconded. The vote passed unanimously (3-0).

**MO 112823-01**

- D. Council President Jehnke read the **CALENDAR OF MEETINGS.**
- **Tuesday, December 5, 2023**, Regular Meeting of the Planning Commission at 7:30 p.m. (cancelled)
  - **Tuesday, December 19, 2023**, Regular Meeting of the City Council at 7:30 p.m.
  - **Monday, December 25, 2023**, City Hall will be closed for Christmas Holiday
- E. **PUBLIC FORUM.** Resident David Streicher of SW Peters Road asked if Durham Estates has decided to build duplexes and a triplex instead of single family homes. Administrator Tate responded that they have not yet made a decision, but they are within their legal rights to build duplexes and triplexes on the property because of House Bill 2001.
- F. **PLANNING COMMISSION UPDATE.** No comments.
- G. **OATH OF OFFICE FOR NEW CITY ADMINISTRATOR.** New City Administrator Jordan Parente took his oath of office. He was welcomed by the Council.
- H. **ADMINISTRATOR'S REPORT.**
- Update on In-N-Out – Nothing to report.
  - Proposed Meeting & Holiday Calendar for 2024.
- I. **FINANCIAL REPORTS.**
- Councilor Gifford moved to approve payroll checks 668-669, vendor checks 17404-17421, and electronic fund transfers totaling \$6,838.95. Councilor Van Meter seconded the motion. The vote passed unanimously (3-0).

**MO 112823-02**

J. **COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.** Council President Jehnke asked how the development is coming along. City Administrator Parente replied that there have been a few minor issues and resident complaints that have been addressed. He noted that the developer is eager to start building, but that the City is following Standard Operating Procedures and waiting for platting before allowing building to commence. Jehnke asked when they plan to have construction done. Tate answered that they hope to have the street done by the beginning of the year.

K. **ADJOURN.** Council President Jehnke adjourned the meeting at 7:45 PM

**Approved:**

---

**KEITH JEHNKE, COUNCIL PRESIDENT**

**Attest:**

---

**JORDAN PARENTE, CITY ADMINISTRATOR/RECORDER**