



**City of Durham**  
**CITY COUNCIL MINUTES**  
**March 26, 2024**

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- A. OPEN REGULAR COUNCIL MEETING.** Mayor Keith Jehnke opened the meeting at 7:30 PM at Durham City Hall.
- B. ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Keith Jehnke, Councilors Chuck Van Meter and Leslie Gifford  
*Councilors absent:* Council President Joshua Drake, (One position vacant)  
*Staff present:* City Administrator Jordan Parente and Administrative Assistant Becky Morinishi  
*Visitors:* City Council Appointee Gary Paul; Kenny Frentess, Deputy Chief of Operations at TVF&R; Brandon Henry, Steve Sager, and Luke Kieffer of TVF&R; On Zoom: Resident David Streicher of SW Peters Road; Resident Nikki Hough of SW 80<sup>th</sup> Place
- C. COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes from the February 27, 2024 City Council meeting. Councilor Van Meter seconded the motion. The vote passed (3-0).

**MO 32624-01**

- D.** Mayor Jehnke read the **CALENDAR OF MEETINGS.**
- **Tuesday, April 2<sup>nd</sup>, 2024**, Regular Meeting of the Planning Commission at 7:30 PM
  - **Tuesday, April 30<sup>th</sup>, 2024**, Regular Meeting of the Budget Committee at 6:30 PM
  - **Tuesday, April 30<sup>th</sup>, 2024**, Regular Meeting of the City Council at 7:30 PM
- E. PUBLIC FORUM.** None
- F. OATH OF OFFICE FOR CITY COUNCILOR GARY PAUL.** The Council welcomed Gary Paul. Mr. Paul took an oath of office, filling the vacancy on City Council.
- G. FIRST READING OF ORDINANCE 268-24; AN ORDINANCE OF THE CITY OF DURHAM ADOPTING NEWER VERSIONS OF THE STATE BUILDING CODE FOR APPLICATION WITHIN THE CITY, AMENDING ORDINANCES 265-21, 264-20 & 195-99, AND DECLARING AN EFFECTIVE DATE OF APRIL 1<sup>ST</sup>, 2024.** City Administrator Parente read Ordinance 268-24 and explained that the State of Oregon adopted new building codes that would go into effect on April 1<sup>st</sup>, 2024. Mr. Parente said that the agenda includes two readings so that the ordinance can be adopted immediately and go into effect on April 1<sup>st</sup> to be in compliance with the State codes.
- H. TUALATIN VALLEY FIRE & RESCUE PRESENTATION.** Mayor Jehnke welcomed TVF&R Deputy Chief of Operations, Kenny Frentess. Mr. Frentess updated the Council on service calls in Durham for 2023, noting that the number of calls is on par with neighboring communities. During the Severe Winter Storm in January, TVF&R declared Major Emergency Operations, which allowed them to triage calls. All hands were on deck for the event, and demand far outweighed available resources. Mr. Frentess noted that events like these lead to growth in the organization and help raise performance levels. Mr. Frentess informed the Council that TVF&R had been responding to EMS calls due to slow ambulance response times due to the transition from Metro West to AMR for local ambulance services. He added that, over the last few weeks, AMR has increased its capacity to respond to calls.

Deputy Chief of Operations Frentess updated the Council on upcoming Bond Measure 34-332, noting that, if passed, some of the funds would go to build "Recruit Village," an indoor training center where crews can train out of the elements. Additionally, the Bond will allow TVF&R to hire 36 additional first responders and purchase specialized medical equipment and vehicles. The Bond is a replacement bond, but will be \$.24 more than the original bond it is replacing, for a total of \$.69 per \$1,000 of assessed home value.

- I. APPOINTMENT OF REPRESENTATIVE TO WASHINGTON COUNTY CO-ORDINATING COMMITTEE.** Councilor Van Meter moved to appoint Mayor Keith Jehnke as Durham's representative to Washington County Co-Ordinating Committee. Councilor Gary Paul seconded the motion. The vote passed (4-0).

**MO 32624-02**

- J. APPOINTMENT OF REPRESENTATIVE TO METRO AREA COMMUNICATIONS COMMISSION.** Councilor Van Meter moved to appoint Councilor Gary Paul as Durham's representative to the Metro Area Communications Commission. Councilor Leslie Gifford seconded the motion. The vote passed (4-0).

**MO 32624-03**

- K. SECOND READING & ADOPTION OF ORDINANCE 268-24; AMENDING ORDINANCES 265-21 & 195-99.** Councilor Gifford moved to adopt Ordinance 268-24, amending ordinances 265-21 and 195-99, to be effective April 1<sup>st</sup>, 2024. Councilor Van Meter seconded the motion. The vote passed (4-0).

**MO 32624-04**

- L. RESOLUTION NO. 662-24 NAMING OF SHIRADO NATURE LOOP TRAIL.** The Councilors discussed naming a trail in Durham City Park in honor of long-time Mayor Gery Schirado. City Administrator Parente noted that he had already spoken with Patti Schirado to make sure she would be okay with the name of the trail. Mayor Jehnke asked if there would be a sign. Mr. Parente affirmed that there would be a plaque placed at the loop. Councilor Gifford moved to approve Resolution 662-24. Councilor Van Meter seconded the motion. The vote passed (4-0).

**MO 32624-05**

- M. PLANNING COMMISSION UPDATE.** City Administrator Parente updated the Council on the March 5<sup>th</sup>, 2024 Ride Connection presentation to the Planning Commission. He noted that there is a possibility there could be a crosswalk added across Upper Boones Ferry Road near Findlay Road. Councilor Van Meter asked if the crosswalk would have lights. Administrative Assistant Becky Morinishi responded that they had mentioned in the presentation that there would not be funding available for flashing beacons at this time, but that they might be able to get them funded later on. She added that the presenters also mentioned adding a pedestrian island in the middle of Upper Boones Ferry Road. The Councilors agreed that flashing beacons and an island would be a good idea to keep pedestrians safe. Ms. Morinishi added that the maintenance of any benches or improvements that were installed would be the responsibility of the City. Councilor Paul asked if there would be a turnout for the bus. Mr. Parente answered that there will not be a turnout, but that the presenters mentioned possibly being able to restripe or overlay the road. Councilor Gifford expressed concern over how adding the island would exacerbate the backup that already exists due to cars turning left on to Durham Road. Mr. Parente noted that the Planning Commissioners had discussed the impacts of the island and would be making recommendations to the Council in the future.

**N. ADMINISTRATOR’S REPORT**

- City Administrator Parente told the Council that there is nothing new to report on In-N-Out.
- Mr. Parente informed the Council Washington County approved Durham Heights plat, but the City is still waiting for the developer to complete some of the Conditions of Approval before the City signs off on the plats.
- Mr. Parente shared that the notification for residents to submit applications to serve on the Tree Ordinance Working Group will go out in the April Newsletter with the hope that they will be able to appoint members in May.
- Mr. Parente informed the Council of upcoming work on the Ki-a-Kuts Bridge. The supports are corroding faster than expected. The cost will be double what was initially anticipated. City of Durham is 5% owner of the bridge, so \$2,500 is Durham’s expected contribution to the repairs for the current fiscal year. For fiscal year 2024-2025, Durham’s share of the repairs will be around \$25,000. Councilor Van Meter asked about the other bridge partners. Mr. Parente responded that Tualatin, Tigard, and Clean Water Services are the other owners.

**O. FINANCIAL REPORTS.**

- Councilor Gifford moved to approve payroll checks 676-677, vendor checks 17452-17471, and electronic fund transfers totaling \$7,135.53. Councilor Van Meter seconded the motion. The vote passed unanimously (4-0).

**MO 32624-05**

**P. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.** None.

**Q. ADJOURN.** Mayor Jehnke adjourned the meeting at 8:30 PM.

**Approved:**

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**KEITH JEHNKE, MAYOR**

**Attest:**

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**JORDAN PARENTE, CITY ADMINISTRATOR/RECORDER**