



# City of Durham

17160 SW Upper Boones Ferry Rd.

Durham, Oregon 97224

Jordan Parente - City Administrator

website: [www.durham-oregon.us](http://www.durham-oregon.us)

e-mail: [cityofdurham@comcast.net](mailto:cityofdurham@comcast.net)

Phone: 503.639.6851 Fax: 503.598.8595

Becky Morinishi - Administrative Assistant

## CITY COUNCIL AGENDA

*Durham City Hall: Tuesday, May 28<sup>th</sup>, 2024 @ 7:30 p.m.*

**A. OPEN REGULAR COUNCIL MEETING @ 7:30 p.m.**

**B. ROLL CALL OF COUNCIL MEMBERS**

(Mayor Keith Jehnke, Council President Joshua Drake, Councilors: Leslie Gifford, Chuck Van Meter, & Gary Paul)

**C. COUNCIL MINUTES** - Council will consider adopting April 30<sup>th</sup>, 2024 City Council meeting minutes (pages 1-2)

**D. CALENDAR OF MEETINGS**

- Tuesday June 4<sup>th</sup>, 2024, Regular Meeting of the Planning Commission at 7:30 p.m.
- Wednesday June 19<sup>th</sup>, 2024, City Hall closed in observance of Juneteenth
- Tuesday June 25<sup>th</sup>, Regular Meeting of the City Council at 7:30 p.m.

**E. PUBLIC FORUM**

For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.

**F. FAMILY JUSTICE CENTER PRESENTATION**

**G. PLANNING COMMISSION UPDATE**

- Planning Commission Minutes May 7<sup>th</sup>, 2024 (pages 3-6)

**H. RESOLUTION FOR DURHAM TREE COMMITTEE**

The Planning Commission recommend Council form a Tree Ordinance Working Group consisting of three Planning Commissioners and five members of the public, or four members of the public and an alternate.

*Motion required*

**I. ADMINISTRATOR'S REPORT**

- Update on In-N-Out – Tualatin says nothing to report

**J. FINANCIAL REPORTS**

- Financial Reports for March 2024 (pages 7-13)
- Approval of Payroll checks 680-681, vendor checks 17491-17505, and electronic fund transfers totaling \$ 5,848.71 (pages 14-16)
- Approval of Payroll checks 682-683, vendor checks 17506-17524, and electronic fund transfers totaling \$6,532.56 (pages 17-20)

*Motion required*

**K. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS**

**L. EXECUTIVE SESSION TO REVIEW CITY ADMINISTRATOR JOB PERFORMANCE (page 21)**

**M. MOTION TO ADJUST CITY ADMINISTRATOR SALARY**

*Motion required*

**N. ADJOURN**

**EXECUTIVE SESSION** – The Durham City Council may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer.

All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.

The Durham City Council meets regularly on the fourth Tuesday of every month at 7:30 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, OR 97224. Items requiring City Council action should be submitted in writing to the Durham City Administrator no later than 5:00 p.m. on the Monday one week prior to the meeting date.