



City of Durham

17160 SW Upper Boones Ferry Rd.

Durham, Oregon, 97224

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CITY COUNCIL AGENDA

Durham City Hall: Tuesday, June 25th, 2024 @ 7:00 p.m.

A. EXECUTIVE SESSION TO REVIEW CITY ADMINISTRATOR

B. OPEN REGULAR COUNCIL MEETING @ 7:30 p.m.

C. ROLL CALL OF COUNCIL MEMBERS

(Mayor Keith Jehnke, Council President Joshua Drake, Councilors: Leslie Gifford, Chuck Van Meter, & Gary Paul).

D. COUNCIL MINUTES - Council will consider adopting May 28th, 2024 City Council meeting minutes (pgs 1-3).

E. CALENDAR OF MEETINGS

- No July Meeting of the Planning Commission
- Wednesday July 4th, 2024, City Hall closed in observance of Independence Day
- Tuesday July 23rd, Regular Meeting of the City Council at 7:30 p.m.

F. PUBLIC FORUM

For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.

G. PLANNING COMMISSION UPDATE

- Draft Planning Commission Meeting Minutes for June 4th, 2024 (pgs 4-6).

H. MOTION FOR SALARY OF CITY ADMINISTRATOR

I. BUDGET PUBLIC HEARING

City Council will conduct a public hearing for citizen comment on the use of State Revenue Sharing funds and any budgetary issues related to the city budget for FY2024-2025 that was approved by the Budget Committee on April 30th, 2024 (pgs 7-16).

J. BUDGET CONSENT AGENDA

The minutes of the Budget Committee meeting and the following budget resolutions (Number 664-24 and 665-24) may be passed as a group by a single motion to approve the consent agenda or individually, if requested.

- **Minutes of April 30th, 2024 Budget Committee Meeting** (pgs 17-19)
- **RESOLUTION 664-24: A RESOLUTION OF THE DURHAM CITY COUNCIL DECLARING THE CITY OF DURHAM'S ELECTION TO RECEIVE STATE REVENUES** (pg 20)
- **RESOLUTION 665-24: A RESOLUTION ADOPTING A BUDGET, MAKING APPROPRIATIONS, CATEGORIZING AND LEVYING TAXES FOR BUDGET FISCAL YEAR 2024-2025 FOR THE CITY OF DURHAM, WASHINGTON COUNTY, OREGON** (pgs 21-22)

Motion(s) required

K. ADMINISTRATOR'S REPORT

- Update on In-N-Out – Tualatin says nothing to report.

L. FINANCIAL REPORTS

- Approval of Payroll checks 684-685, vendor checks 17525-17548, and electronic fund transfers totaling \$5,927.91 (pgs 23-26)

Motion required

M. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS

N. ADJOURN

EXECUTIVE SESSION – The Durham City Council may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer.

All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.

The Durham City Council meets regularly on the fourth Tuesday of every month at 7:30 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, OR 97224. Items requiring City Council action should be submitted in writing to the Durham City Administrator no later than 5:00 p.m. on the Monday one week prior to the meeting date.