



City of Durham
CITY COUNCIL MINUTES
September 24, 2024

- A. **OPEN REGULAR COUNCIL MEETING.** Mayor Keith Jehnke opened the meeting at 7:33 PM at Durham City Hall.
- B. **ROLL CALL OF COUNCIL MEMBERS.** *Councilors present:* Mayor Keith Jehnke, Council President Joshua Drake, Councilors Chuck Van Meter, Leslie Gifford (Zoom) and Gary Paul
Councilors absent: None
Staff present: City Administrator Jordan Parente and Administrative Assistant Kait Garlick
Visitors: Tualatin Police Chief, Greg Pickering
- C. **COUNCIL MINUTES.** Councilor Gifford moved to approve the minutes as corrected from the July 23rd, 2024, Regular City Council meeting. The vote passed (5-0). **MO 92424-01**
- D. Mayor Jehnke read the **CALENDAR OF MEETINGS.**
- **Tuesday October 1st, 2024**, Regular Meeting of the Planning Commission at 7:30 PM.
 - **Tuesday October 22nd, 2024**, Regular Meeting of the City Council at 7:30 PM.
- E. **PUBLIC FORUM.** None.
- F. **PLANNING COMMISSION UPDATE.** City Administrator Parente gave an overview of the Planning Commission's August 6th, 2024, and September 3rd, 2024, meeting as City Council was on recess for August.

Mr. Parente let the Councilors know there was a small update to the Durham Heights monument sign pertaining to the materials being used.

Four tree removal permits were submitted for a home on Rivendell Drive for a home where new residents previously had illegally removed a tree. Two permits were administratively approved with an arborist report. One removal application was rescinded by the applicants, as the tree was on a neighboring property. The fourth tree removal application was denied by the Planning Commission after another neighbor contested the removal because it was potentially on their property and the removal was likely to negatively impact their trees.

Mr. Parente informed the City Council that the Planning Commission approved the 3-lot minor partition on Ellman Lane and all but one of the related tree removal requests.

Planning Commission approved additional tree removals for the Durham Estates project.

The City Council was informed that the Planning Commission did not approve an expired sign permit for Durham Dental and asked that the applicants reapply with more information to be considered.

Lastly, Council was made aware that the Tree Committee will be presenting to the Planning Commission during the October 1st, 2024, meeting. The Tree Committee members have been encouraging neighbors and residents to attend and participate in the process. Councilors were encouraged to attend the upcoming meeting, if possible.

G. PRESENTATION FROM CHIEF PICKERING FROM TUALATIN POLICE

DEPARTMENT. Chief Pickering gave his annual Durham Police Service Report to the Council. He started with an overview of staffing for the Department and what the department is looking for when hiring and expanding their team. Next, he gave updates on how the Department is expanding their capabilities by adding a new Drone Program and the department's first K-9 officer. Both programs are expected to be operational by the end of 2024. Chief Pickering reviewed the various Activity Reports for the year, noting that there was a slight increase in overall incidents compared to the prior year.

Next, Chief Pickering gave updates on the current events related to the Department. He went over the Deflection program that has further evolved after the State re-criminalized drug possessions as of September 1st. He also described the Washington County ORT Grant that the Department is using to help fund the effort to deter, investigate, and prosecute organized retail theft rings.

The last item Chief Pickering covered were reminders for the upcoming community events: the Faith and Blue Weekend Prescription Drug Take Back event scheduled for October 12th, and the West Coast Giant Pumpkin Regatta scheduled for October 20th.

- H. RESOLUTION 668-24, A RESOLUTION ADOPTING ORS 105.668.** Before moving to adopt the new resolution, Councilor Paul asked for clarification on what was being covered with this new resolution. City Administrator Parente explained to City Council that there is a gap that this resolution is meant to close, pertaining to recreational immunity and the public's use of the Treed Lot and other City easements and rights-of-way. Mr. Parente let the Council know that the City's attorney reviewed the resolution and confirmed this is standard language that other cities have used and adopted. Councilor Gifford moved to approve the motion. Council President Drake seconded the motion. The vote passed (5-0).

MO 92424-02

I. ADMINISTRATOR'S REPORT

- City Administrator Parente said the information from the City Arborist, regarding work that took place during the Summer, was provided in the meeting packet. Mr. Parente told the Council that the Tree Committee is recommending that the City seek approval from the Planning Commission before removing trees on public land. Mr. Parente gave the Council a rough timeline of when the Tree Committee recommendations will be presented and put before City Council for consideration.
- Mr. Parente informed the Council that PGE had replaced, at their cost, the floodlights at Durham Park with ones that are less bright and use less energy.
- Mr. Parente informed the Council that there are currently funds available to address the impending emerald ash borer's arrival in Durham and he is currently receiving assistance from a Durham resident to work through the requirements for the grant. As Durham has a substantial quantity of ash trees, these funds could help the City address this issue.
- Mr. Parente informed City Council that the developer for the Durham Estates project has let the City know that they intend to apply for a 34-lot subdivision, along with the 9-lot subdivision they have already applied for.
- Mr. Parente informed Council that Pride Disposal has come to the City with concerns that residents are not abiding by the current language in the franchise agreement to only

use Pride for their disposal needs and would like to amend the agreement to mirror other cities' agreements that allow them enhanced enforcement mechanisms.

- Mr. Parente informed the Council that there are candidates for all open seats for the November 5th general election.
- Mr. Parente informed City Council that City of Tualatin's building fees increased. He said that, effective November 15th, Durham's fees need to follow suit, per the IGA.
- Lastly, Mr. Parente gave an overview of where things stand with the City's current accountant and financial files. The City is contacting accounting firms to pursue avenues to get the financials caught up. The Councilors all agreed it was in the best interest of the City to pursue a new accounting firm and move on from the current accounting contract.

J. FINANCIAL REPORTS.

- Councilor Gifford moved to approve payroll checks 688-689, vendor checks 17577-17591, and electronic fund transfers totaling \$4,572.03. Councilor Paul seconded the motion. The vote passed unanimously (5-0).

MO 92424-03

K. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.

Council President Drake reminded City Council of upcoming tours for elected officials of Tigard Water District's treatment facility and watershed. He also gave an update on what the Water District's Board has been working on. The Board is currently looking to implement a new billing system for backflow testing to increase compliance with the program. Mr. Drake also said that the Board intends to implement radio-monitored water meters, which will streamline billing cycles and help detect water leaks.

- L. **ADJOURN.** Mayor Jehnke adjourned the meeting at 9:10PM.

Approved:

KEITH JEHNKE, MAYOR

Attest:

JORDAN PARENTE, CITY ADMINISTRATOR/RECORDER