



# City of Durham

17160 SW Upper Boones Ferry Road  
Durham, Oregon 97224

**Jordan Parente - City Administrator**

website: durham-oregon.us  
e-mail: cityofdurham@comcast.net  
phone: 503.639.6851

**Kait Garlick - Administrative Assistant**

## CITY COUNCIL AGENDA

*Durham City Hall: Tuesday, November 19<sup>th</sup>, 2024, 7:30 p.m.*

- A. OPEN REGULAR COUNCIL MEETING 7:30 p.m.**
- B. ROLL CALL OF COUNCIL MEMBERS**  
(Mayor Keith Jehnke, Council President Joshua Drake, Councilors: Leslie Gifford, Chuck Van Meter, & Gary Paul)
- C. COUNCIL MINUTES** - Council will consider adopting October 22<sup>nd</sup>, 2024, City Council meeting minutes; October 22<sup>nd</sup>, 2024, City Council Executive Session meeting minutes; and November 12<sup>th</sup>, 2024, City Council special meeting minutes (pages 1-6)
- D. CALENDAR OF MEETINGS**
  - Tuesday December 3<sup>rd</sup>, 2024, Regular Meeting of the Planning Commission at 7:30 p.m.
  - Tuesday December 17<sup>th</sup>, Regular Meeting of the City Council at 7:30 p.m.
  - Wednesday December 25<sup>th</sup>, 2024, City Hall closed in observance of Christmas Day
- E. PUBLIC FORUM**  
For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.
- F. PLANNING COMMISSION UPDATE**
  - Planning Commission Minutes October 1<sup>st</sup>, 2024 (pages 7-9)
- G. PROPOSED 2025 MEETING AND HOLIDAY CALENDAR** (page 10)  
*Motion Required*
- H. FEMA PICM MEMORANDUM** (page 11)  
*Motion Required*
- I. FIRST READING OF ORDINANCE 269-24; AN ORDINANCE RELATING TO TREE PRESERVATION AND REPEALING ORDINANCE 228-05** (pages 12-24)  
*Motion Required*
- J. FIRST READING OF ORDINANCE 270-24; AN ORDINANCE OF THE CITY OF DURHAM AMENDING CHAPTER 5 OF THE CITY OF DURHAM DEVELOPMENT CODE** (pages 25-33)  
*Motion Required*
- K. ADMINISTRATOR'S REPORT**
  - Update on In-N-Out – Tualatin says nothing to report.
  - 2025 Draft Meeting Schedule
  - Durham Estates Update
- L. FINANCE UPDATE**
- M. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS**
- N. ADJOURN**

**EXECUTIVE SESSION** – The Durham City Council may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer.

All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.

The Durham City Council meets regularly on the fourth Tuesday of every month at 7:30 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, OR 97224. Items requiring City Council action should be submitted in writing to the Durham City Administrator no later than 5:00 p.m. on Monday one week prior to the meeting date.