



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon, 97224

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CITY COUNCIL AGENDA

Durham City Hall: Tuesday, February 25th, 2025, 7:30 p.m.

- A. OPEN REGULAR COUNCIL MEETING AT 7:30 p.m.**
- B. ROLL CALL OF COUNCIL MEMBERS**
(Mayor Joshua Drake, Council President: Leslie Gifford, Councilors Gary Paul, David Streicher and Sean Lee)
- C. COUNCIL MINUTES** - Council will consider adopting January 28th, 2025, City Council meeting minutes (pages 1-4)
- D. CALENDAR OF MEETINGS**
 - Tuesday March 4th, 2025, Regular Meeting of the Planning Commission at 7:00 p.m.
 - Tuesday March 18th, 2025, Regular Meeting of the City Council at 7:30 p.m.
- E. PUBLIC FORUM**
For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.
- F. PLANNING COMMISSION UPDATE**
 - Planning Commission Minutes February 4th, 2025 (pages 5-6)
 - Potential for enhanced citizen engagement role
- G. WASTE ORDINANCE UPDATE DISCUSSION - KRISTIN LEICHER**
- H. APPOINTMENT OF PAT SAAB TO A FOUR-YEAR TERM ON THE PLANNING COMMISSION**
Motion Required
- I. APPOINTMENT OF CHUCK VAN METER TO A THREE-YEAR TERM ON THE BUDGET COMMITTEE**
Motion Required
- J. APPOINTMENT OF MAYOR AND ALTERNATE TO WASHINGTON COUNTY COORDINATING COMMITTEE**
Motion Required
- K. APPOINTMENT OF CITY COUNCILOR AND ALTERNATE TO TIGARD WATER ADVISORY BOARD (WAB)**
Motion Required
- L. APPOINTMENT OF CITY COUNCILOR TO WASHINGTON COUNTY CONSOLIDATED COMMUNICATIONS AGENCY (WCCCA)**
Motion Required
- M. APPOINTMENT OF CITY COUNCILOR TO WASHINGTON COUNTY POLICY ADVISORY BOARD (PAB)**
Motion Required
- N. APPOINTMENT OF ALTERNATE TO METROPOLITAN AREA COMMUNICATIONS COMMISSION (MACC)**
Motion Required
- O. RESOLUTION 672-25; A RESOLUTION OF THE DURHAM CITY COUNCIL, OREGON, AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT FOR PROPERTY TO BE USED AS DURHAM CITY HALL (page 7)**
Motion Required
- P. RESOLUTION 673-25; A RESOLUTION OF THE DURHAM CITY COUNCIL, OREGON, TO CONTINUE AUDIT SERVICE AGREEMENT WITH PAUL ROGERS & CO. AND REPEALING RESOLUTION 187-88 (pages 8-15)**
Motion Required
- Q. CITY EMAIL DISTRIBUTION DISCUSSION – COUNCILOR STREICHER**
Motion Required

R. ADMINISTRATOR'S REPORT

- Tree Ordinance final revisions with lawyer and planned for March 4th Planning Commission Meeting
- City debit card & move to autopay expenses
- Notification of increase to Administrative Assistant's wages (pages 16-17)
- Retired Councilors Van Meter & Jehnke gratitude celebration proposed for April 19th

S. FINANCIAL REPORTS

- Financial Reports for January 2025 – delayed until March 18th meeting of City Council
- Approval of Vendor Checks 17675-17699, and electronic fund transfers totaling \$ 15,207.29. (pages 18-21)
Motion required

T. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS

U. ADJOURN

EXECUTIVE SESSION – The Durham City Council may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer. All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.
The Durham City Council meets regularly on the fourth Tuesday of every month at 7:00 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, OR 97224. Items requiring City Council action should be submitted in writing to the Durham City Administrator no later than 5:00 p.m. on Friday two weeks prior to the meeting date.