



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224
Jordan Parente - City Administrator

website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
Phone: 503.639.6851
Kait Garlick - Administrative Assistant

PLANNING COMMISSION AGENDA *City Hall, Tuesday, June 3rd, 2025, at 7:00 p.m.*

1. CALL TO ORDER

2. ROLL CALL

(Chair Susan Deeming, Vice Chair Winkler, Commissioners: Pat Saab, Krista Bailey, Cheri Frazell, Andrew Mast & Forrest Boleyn)

3. APPROVAL OF MEETING MINUTES

The Planning Commission will consider adopting meeting minutes from May 6th, 2025, meeting (pages 1-2)
Motion required

4. PUBLIC FORUM

For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit comments to less than five minutes.

5. TREE ORDINANCE DISCUSSION FOR DURHAM DEVELOPMENT CODE (pages 3-11)

- Clear & Objective Guidelines
- 5.1 New Purpose
- 5.5.1.3.2 Tree Removal Requirements
- 5.7.2 Mitigation
- 5.7.5 Mitigation Tree List, by size
- 5.7.6 Fee in Lieu
- 5.8.3.2 Penalty

6. COMMISSIONER COMMENTS / REPORTS / STAFF UPDATES

- Durham Heights: 1 Year Maintenance Bond Notice
- Durham Estates: Plat received by City

7. NEXT REGULARLY SCHEDULED MEETING OF THE PLANNING COMMISSION

- Tuesday, July 8th, 2025, Regular Meeting of the Planning Commission at 7:00 p.m. (Durham City Hall)

8. ADJOURN

EXECUTIVE SESSION – The Durham City Planning Commission may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer.

All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.

The Durham City Planning Commission meets regularly on the first Tuesday of every month at 7:00 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, Oregon. Items requiring Planning Commission action should be submitted in writing to the Durham City Administrator no later than 4:00 p.m. on Friday two weeks prior to the meeting date, or at least twenty days for items requiring public notice.