



City of Durham

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Durham, Oregon, 97224

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CITY COUNCIL AGENDA

Durham City Hall: Tuesday, December 16th, 2025, 7:30 p.m.

A. ➤ OPEN REGULAR COUNCIL MEETING at 7:30 p.m.

B. ROLL CALL OF COUNCIL MEMBERS

(Mayor Joshua Drake, Council President: Leslie Gifford, Councilors Gary Paul, David Streicher and Sean Lee)

C. COUNCIL MINUTES - Council will consider adopting November 18th, 2025, Work Session meeting minutes and November 25th, 2025, Executive Session and City Council meeting minutes (pages 1-10)

D. CALENDAR OF MEETINGS

- Thursday December 25th – Friday December 26th, 2025, City Hall closed in observance of Christmas Holiday
- Thursday January 1st, 2026 – Friday December January 2nd, 2026 City Hall closed in observance of New Year's Holiday
- Tuesday January 13th, 2026, Regular Meeting of the Planning Commission at 7:00 p.m.
- Wednesday January 14th, 2026, City Council Retreat & Planning Session at 6:30 p.m.
- Monday January 19th, 2026, City Hall closed in observance of Martin Luther King Day
- Tuesday January 27th, 2026, Regular Meeting of the City Council at 7:30 p.m.

E. PUBLIC FORUM

For matters not appearing elsewhere on the agenda. Matters requiring further investigation or detailed answers will be referred to City Staff for follow-up at a future meeting. Please limit your comments to no more than five (5) minutes.

F. PLANNING COMMISSION UPDATE

- Planning Commission Minutes December 2nd, 2025 (Minutes TBD)

G. RE-APPOINTMENT OF MARTHA RAINEY TO THREE-YEAR BUDGET COMMITTEE TERM (page 11)

Motion Required

H. A RESOLUTION UPDATING A MASTER FEE SCHEDULE FOR THE CITY OF DURHAM, OREGON (pages 12-16)

Council shall conduct a public hearing to provide an opportunity for public comment on fee increases.

Motion Required

I. 2026 MEETING AND HOLIDAY CALENDAR (page 17)

J. TARDY LEGAL SERVICES – COUNCILOR STREICHER

K. ADMINISTRATOR'S REPORT

- FY 2024-2025 Audit Update

L. FINANCIAL REPORTS

- Approval of Vendor Checks 17837-17854 totaling \$81,411.41; and EFTs and Payroll totaling \$ 17,614.75 (page 18)
- Financial Reports for November 2025 (pages 19-23)
- Approval of Vendor Checks 17855-17862 totaling \$12,534.57, and EFTs & Payroll totaling \$ 16,047.30. (page 24)

Motion required

M. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS

N. ADJOURN

EXECUTIVE SESSION – The Durham City Council may hold an Executive Session under the provisions of ORS 192.660 (2) labor negotiations, ORS 192.660 (1) (h) to consult with counsel regarding legal rights related to current or probable litigation, ORS 192.660(2)(f), to consider information or records that are exempt by law from public inspection; and ORS 192.660 (1) (a) to consider the employment of the chief executive officer.

All discussions within this session are confidential; therefore, nothing from this session may be disclosed by those present. Representatives of the news media are allowed to attend this session but must not disclose any information discussed during this session.

The Durham City Council meets regularly on the fourth Tuesday of every month at 7:30 p.m. at Durham City Hall, 17160 SW Upper Boones Ferry Rd., Durham, OR 97224. Items requiring City Council action should be submitted in writing to the Durham City Administrator no later than 4:00 p.m. on Friday two weeks prior to the meeting date.