



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

846-25

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851 Fax 503.598.8595

The City of Durham is characterized by a large number of trees that contribute to the ecology, scenic beauty, and livability of the City. Residents of Durham developed the Tree Ordinance with the intention of preserving as many trees as possible on developed and undeveloped property. Ordinance 228-05 and Chapter 5 of the Land Use Code regulate tree removals. Tree removal applications will be evaluated by criteria in Section 4 of Ordinance 228-05 and Chapter 5 of the Land Use Code.

TREE REMOVAL APPLICATION

Please complete the front and back of this application. Additional information may be requested. One tree per application. Return this form and fee to City Hall. **City staff has the authority to approve tree removals that meet certain criteria. All other tree removal decisions are made by the Planning Commission at their regular meeting on the first Tuesday of each month.** Check with website for submission deadlines. Tree removal decisions may be appealed in writing to the City Council for up to 12 business days following the decision.

FEES: Application - \$25.00 (non-refundable) for the 1st tree and \$10.00 each additional tree

Rosemary Shelman

JIM SHELMAN

Property Owner

7932 SW KINGFISHER WAY

Site Address

Phone Number

CYNTHIA ALARCON

Applicant (if different from owner)

1050 NE CORNELL RD HILLOID OR 97124

Mailing Address (if different from site address)

Email Address (to communicate the status of your application)

Cutting down a tree larger than **5 inches diameter at breast height** without a valid permit is a violation of Ordinance 228-05 and is subject a fine. The property owner is responsible for obtaining approval to cut down a tree. By signing below, the applicant assumes responsibility for the removal of a tree without a valid permit and grants City staff and officials access to the property to observe and evaluate the merits of this application. Permit approval is valid for six months after the date of approval. It is the applicant's responsibility to email City Hall when the tree has been cut down.

Property Owner Signature

12/30/2025
Date

Office Use Only:

☐

Staff Approval

☐

Staff Denial

☐

Commission Approval

☐

Commission Denial

Finding: Approval of application conforms to the criteria for removal as a type:

☐

A

☐

B

☐

C

☐

D

☐

E

☐

F

☐

G

☐

H

☐

Replacement Required

☐

Variety/Size Specified

☐

Other Conditions

Application Fee

Receipt Number

Date Paid



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

841-25

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851 Fax 503.598.8595

The City of Durham is characterized by a large number of trees that contribute to the ecology, scenic beauty, and livability of the City. Residents of Durham developed the Tree Ordinance with the intention of preserving as many trees as possible on developed and undeveloped property. Ordinance 228-05 and Chapter 5 of the Land Use Code regulate tree removals. Tree removal applications will be evaluated by criteria in Section 4 of Ordinance 228-05 and Chapter 5 of the Land Use Code.

TREE REMOVAL APPLICATION

Please complete the front and back of this application. Additional information may be requested. One tree per application. Return this form and fee to City Hall. **City staff has the authority to approve tree removals that meet certain criteria. All other tree removal decisions are made by the Planning Commission at their regular meeting on the first Tuesday of each month.** Check with website for submission deadlines. Tree removal decisions may be appealed in writing to the City Council for up to 12 business days following the decision.

FEES: Application - \$25.00 (non-refundable) for the 1st tree and \$10.00 each additional tree

ROSEMARY Shelman
JIM SHELMAN

Property Owner

7932 SW KINGFISHER WAY

Site Address

Phone Number

CYNTHIA ALARCON

Applicant (if different from owner)

1050 NE CORNELL RD HILLSBORO OR 97124

Mailing Address (if different from site address)

Email Address (to communicate the status of your application)

Cutting down a tree larger than **5 inches diameter at breast height** without a valid permit is a violation of Ordinance 228-05 and is subject a fine. The property owner is responsible for obtaining approval to cut down a tree. By signing below, the applicant assumes responsibility for the removal of a tree without a valid permit and grants City staff and officials access to the property to observe and evaluate the merits of this application. Permit approval is valid for six months after the date of approval. It is the applicant's responsibility to email City Hall when the tree has been cut down.

[Signature]
Property Owner Signature

12/30/2025
Date

Office Use Only:

☐

Staff Approval

☐

Staff Denial

☐

Commission Approval

☐

Commission Denial

Finding: Approval of application conforms to the criteria for removal as a type:

☐

A

☐

B

☐

C

☐

D

☐

E

☐

F

☐

G

☐

H

☐

Replacement Required

☐

Variety/Size Specified

☐

Other Conditions

Application Fee

Receipt Number

Date Paid



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

842-25

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851 Fax 503.598.8595

The City of Durham is characterized by a large number of trees that contribute to the ecology, scenic beauty, and livability of the City. Residents of Durham developed the Tree Ordinance with the intention of preserving as many trees as possible on developed and undeveloped property. Ordinance 228-05 and Chapter 5 of the Land Use Code regulate tree removals. Tree removal applications will be evaluated by criteria in Section 4 of Ordinance 228-05 and Chapter 5 of the Land Use Code.

TREE REMOVAL APPLICATION

Please complete the front and back of this application. Additional information may be requested. One tree per application. Return this form and fee to City Hall. **City staff has the authority to approve tree removals that meet certain criteria. All other tree removal decisions are made by the Planning Commission at their regular meeting on the first Tuesday of each month.** Check with website for submission deadlines. Tree removal decisions may be appealed in writing to the City Council for up to 12 business days following the decision.

FEES: Application - \$25.00 (non-refundable) for the 1st tree and \$10.00 each additional tree

Rosemary Shelman

JIM SHELMAN

Property Owner

7932 SW KINGFISHER WAY

Site Address

Phone Number

CYNTHIA ALARCON

Applicant (if different from owner)

1050 NE CORNEIL RD HILLSBORO OR 97124

Mailing Address (if different from site address)

Email Address (to communicate the status of your application)

Cutting down a tree larger than **5 inches diameter at breast height** without a valid permit is a violation of Ordinance 228-05 and is subject a fine. The property owner is responsible for obtaining approval to cut down a tree. By signing below, the applicant assumes responsibility for the removal of a tree without a valid permit and grants City staff and officials access to the property to observe and evaluate the merits of this application. Permit approval is valid for six months after the date of approval. It is the applicant's responsibility to email City Hall when the tree has been cut down.

Property Owner Signature

12/30/2025
Date

Office Use Only:

☐

Staff Approval

☐

Staff Denial

☐

Commission Approval

☐

Commission Denial

Finding: Approval of application conforms to the criteria for removal as a type:

☐

A

☐

B

☐

C

☐

D

☐

E

☐

F

☐

G

☐

H

☐

Replacement Required

☐

Variety/Size Specified

☐

Other Conditions

Application Fee

n/a

Receipt Number

331912

Date Paid

11/06/25

Originally Paid under



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

843-25

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851 Fax 503.598.8595

The City of Durham is characterized by a large number of trees that contribute to the ecology, scenic beauty, and livability of the City. Residents of Durham developed the Tree Ordinance with the intention of preserving as many trees as possible on developed and undeveloped property. Ordinance 228-05 and Chapter 5 of the Land Use Code regulate tree removals. Tree removal applications will be evaluated by criteria in Section 4 of Ordinance 228-05 and Chapter 5 of the Land Use Code.

TREE REMOVAL APPLICATION

Please complete the front and back of this application. Additional information may be requested. One tree per application. Return this form and fee to City Hall. **City staff has the authority to approve tree removals that meet certain criteria. All other tree removal decisions are made by the Planning Commission at their regular meeting on the first Tuesday of each month.** Check with website for submission deadlines. Tree removal decisions may be appealed in writing to the City Council for up to 12 business days following the decision.

FEES: Application - \$25.00 (non-refundable) for the 1st tree and \$10.00 each additional tree

Rosemary Shelman

JIM SHELMAN

Property Owner

7932 SW KINGFISHER WAY

Site Address

Phone Number

CYNTHIA ALARCON

Applicant (if different from owner)

1030 NE CORNELL RD HILLOID OR 97124

Mailing Address (if different from site address)

Email Address (to communicate the status of your application)

Cutting down a tree larger than **5 inches diameter at breast height** without a valid permit is a violation of Ordinance 228-05 and is subject a fine. The property owner is responsible for obtaining approval to cut down a tree. By signing below, the applicant assumes responsibility for the removal of a tree without a valid permit and grants City staff and officials access to the property to observe and evaluate the merits of this application. Permit approval is valid for six months after the date of approval. It is the applicant's responsibility to email City Hall when the tree has been cut down.

Property Owner Signature

12/25/2025
Date

Office Use Only:

☐

Staff Approval

☐

Staff Denial

☐

Commission Approval

☐

Commission Denial

Finding: Approval of application conforms to the criteria for removal as a type:

☐

A

☐

B

☐

C

☐

D

☐

E

☐

F

☐

G

☐

H

☐

Replacement Required

☐

Variety/Size Specified _____

☐

Other Conditions _____

Application Fee N/A

Receipt Number 331912

Date Paid 11/06/25

originally Paid Under