



**A. OPEN COUNCIL WORK SEESION**

Mayor Joshua Drake opened the work session at 6:45 PM at the Juanita Pohl Center in Tualatin. He noted that public comments would occur during the regular meeting and that the work session was reserved for Council discussion of remaining Tree Code items.

**B. ROLL CALL OF COUNCIL MEMBERS.**

Councilors present: Mayor Joshua Drake, Council President Leslie Gifford, Councilors Gary Paul, David Streicher (via Teams), and Sean Lee

Councilors absent: None

Staff present: City Administrator Jordan Parente, Administrative Assistant Wyatt Bean, City Attorney Ashleigh Dougill

**C. CONFIRMATION OF OUTSTANDING TREE ORDINANCE ITEMS.**

Council reviewed and discussed the five outstanding ordinance items identified in the packet.

***Section 162.05.E.iii – Emergency Tree Removal Clarification***

Council reviewed the City Attorney's added sentence clarifying that if a resident removes a tree believing it qualifies as an emergency removal, but later evidence shows it did not qualify, the action constitutes a violation. Council discussed evidentiary expectations, including the need for residents to provide documentation if removing a tree without prior review. Consensus was reached to keep the clarifying sentence with minor phrasing adjustments.

***Section 162.07.B – Timeline Clarifications***

The City Attorney explained that emergency removal review timelines were moved into the general timeline section for coherence. Council agreed this was a non-substantive structural change and had no objections.

***Section 162.10.A.ii – Penalty Structure and Final Month Waiver***

Council reviewed Councilor Streicher's suggestion to remove language requiring the City to waive the most recently assessed \$500 penalty. Consensus was reached to delete the sentence mandating waiver of the last month's \$500 penalty, as penalties may vary between \$0 and \$500 per month.

***Section 162.10.A – Default Treatment of Continuing Violations***

Council discussed whether violations should default to one-time or continuing penalties if not clarified elsewhere in the code. Councilor Streicher recommended making the default non-continuing unless otherwise stated, citing concerns about excessive fines. Other Councilors expressed that continuing penalties provide flexibility, especially for ongoing issues of non-compliance. The City Attorney noted that ambiguity existed in the current language. After extensive deliberation, Council reached consensus to keep continuing violation language and apply it monthly in 162.10 A iii.

***Additional Edits and Clarifications***

Council proceeded through several technical and grammatical corrections raised by Councilors and staff that did not substantively alter the ordinance. Council confirmed that all noted edits would be

incorporated, and the City Attorney stated she would read them aloud into the record at the first reading of the ordinance.

**D. ADDITIONAL TREE ORDINANCE ITEMS.**

City Administrator Parente provided informational materials related to implementation processes and supporting documents intended to support the processes established by the new ordinance. He emphasized that these were not for detailed discussion at the session but to ensure Council was aware of the administrative framework being prepared. Councilors offered brief comments and minor scrivener corrections but did not engage in substantive review.

**E. SECOND READING DATE.**

Council confirmed that the second reading of the Tree Ordinance could occur at the next regular Council meeting on March 24<sup>th</sup>, 2026. Council members indicated availability, and staff noted that enactment timing could be adjusted if needed, though the reading itself should proceed as scheduled.

**F. COUNCIL COMMENTS & MISCELLANEOUS INFORMATIONAL ITEMS.**

No additional comments were offered.

**G. ADJOURN.**

Mayor Drake adjourned the meeting at 7:28 PM.

**Approved:**

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**Joshua Drake, MAYOR**

**Attest:**

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**Jordan Parente, CITY ADMINISTRATOR/RECORDER**