

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2025



12700 SW 72nd Ave.
Tigard, OR 97223

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**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

CASH BASIS BASIC FINANCIAL STATEMENTS

**WITH
INDEPENDENT AUDITORS' REPORT**

FOR THE YEAR ENDED JUNE 30, 2025

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**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

2024-2025
FINANCIAL REPORT

CITY COUNCIL

TERM EXPIRES

Joshua Drake, Mayor

December 31, 2026

Leslie Gifford, Council President

December 31, 2028

Gary Paul

December 31, 2028

Sean Lee

December 31, 2026

David Streicher

December 31, 2028

All council members receive mail at the address shown below.

ADMINISTRATION

Jordan Parente, City Administrator
17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

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CITY OF DURHAM
WASHINGTON COUNTY, OREGON

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**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

INDEPENDENT AUDITORS' REPORT

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PAULY, ROGERS, AND Co., P.C.
12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632 ♦
www.paulyrogersandcocpas.com

December 29, 2025

To the Honorable Mayor and Members of the Council
City of Durham
Washington County, Oregon

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying cash basis basic financial statements of the governmental activities and each major fund of the City of Durham, (the City) as of and for the year ended June 30, 2025 and the related notes to the cash basis basic financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the cash basis basic financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities and each major fund of the City of Durham, as of June 30, 2025 and the respective changes in cash basis financial position for the year then ended in accordance with the basis of accounting as described in Note 1.

Basis for Opinions

We conducted our audit in accordance with the auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the cash basis basic Financial Statements section of our report. We are required to be independent of the City of Durham and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1-B of the basic financial statements, which describes the basis of accounting. The basic financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these cash basis basic financial statements in accordance with the cash basis of accounting as described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the cash basis basic financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of cash basis basic financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the basic financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the basic financial statement date, including any currently known information that may raise substantial doubt shortly thereafter

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the cash basis basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the cash basis basic financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the cash basis basic financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of the city's internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Durham's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the cash basis basic financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Durham's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the cash basis basic financial statements that collectively comprise the cash basis basic financial statements. The supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the cash basis basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the cash basis basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the cash basis basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the cash basis basic financial statements as a whole, except for the Management's Discussion and Analysis and the Schedules of Net Pension Liability, Net OPEB Asset, and Contributions for PERS and RHIA, which we express no opinion or give any assurance on them.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the listing of council members and administration, located before the table of contents, but does not include the cash basis basic financial statements and our auditors' report thereon. Our opinions on the cash basis basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the cash basis basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the cash basis basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Report on Other Legal and Regulatory Requirements

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 29, 2025, on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



ROY R. ROGERS, CPA
PAULY, ROGERS AND CO., P.C.

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**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

MANAGEMENT'S DISCUSSION AND ANALYSIS

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City of Durham, Oregon

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2025

As management of the City of Durham, Oregon (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2025, within the limitation of the City's cash basis of accounting. Please read it in conjunction with the City's financial statements and notes to the financial statements which follow.



Financial Highlights

- In the Statement of Activities, the City's revenues exceeded their expenses by \$594,268 this year, increasing the net position by that same amount. This was largely due to a significant increase in revenue from system development charges, coupled with a 3% decrease in expenses.
- The City increased their total revenue by 27% in the current year, while mitigating inflationary increases in wages.
- The City's expenditures remained within budget for each fund for the fiscal year ended June 30, 2025, as shown on the Schedule of Receipts, Disbursements, and Changes in Fund Balances found in the supplementary information which follows the notes to the financial statements.
- The City remains debt free.

Overview of the Financial Statements

Basis of Accounting – The City has elected to present its financial statements on a cash basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP). In the cash basis of accounting, revenues and expenses and related assets and liabilities are recorded when funds are received or paid, rather than when the goods or services are provided or incurred, as under the accrual basis of accounting. As the City does not have any long-term debt, there is no difference in reported fund balances between the government wide statements and the fund financial statements.

Government Wide Financial Statement Analysis

Statement of Net Position – Net position may serve over time as a useful indicator of the City's financial position. As of June 30, 2025, the City's assets exceeded their liabilities by \$4,661,763, a 15% increase from the prior year. The City ended the year with a restricted net position of \$2,824,379, or 61% of the total net position. These funds are amounts restricted by agreement or law for specific purposes.

The City's assets remain entirely comprised of cash and investments, consistent with the cash basis of accounting. As of June 30, 2025, the City's assets totaled \$4,661,763, a 15% increase over the prior year.

A condensed summary of net position for the last two fiscal years is as follows:

Condensed Statement of Net Position

Cash basis	As of		Increase/ (Decrease)
	6/30/2025	6/30/2024	
Assets			
Cash and investments	\$ 4,661,763	\$ 4,067,495	\$ 594,268
Total assets	4,661,763	4,067,495	594,268
Liabilities	-	-	-
Net position			
Restricted net position	2,824,379	2,363,547	460,832
Unrestricted net position	1,837,384	1,703,948	133,436
Total net position	4,661,763	4,067,495	594,268
Total liabilities and net position	\$ 4,661,763	\$ 4,067,495	\$ 594,268

Statement of Activities – For the last two fiscal years, the City’s net position changed as follows:

Comparative Statement of Activity Cash basis	For the fiscal year ended		Variance + / (-)
	6/30/2025	6/30/2024	
Receipts			
Property taxes	\$ 126,693	\$ 118,841	\$ 7,852
Franchise taxes	208,478	203,746	4,732
State shared taxes	243,002	256,526	(13,524)
Charges for services	355,780	123,920	231,860
Grants and contributions	-	189,773	(189,773)
Interest income	205,771	186,969	18,802
Miscellaneous revenue	6,082	5,016	1,067
Total receipts	1,145,806	903,568	242,238
Disbursements			
General Government	(275,909)	(354,356)	(18,365)
Public Safety	(186,882)	-	(186,882)
Street	(52,049)	(124,393)	72,344
Parks	(36,699)	(77,509)	40,810
Total disbursements	(551,538)	(570,071)	18,533
Change in net position	594,268	333,497	\$ 260,771
Net position - beginning	4,067,495	3,733,998	
Net position - ending	\$ 4,661,763	\$ 4,067,495	

The City increased their total revenues by \$242,238 in the current year compared to the prior year. The largest portion of this revenue remains property, franchise, and state shared taxes, which accounts for \$578,173 or 50% of total revenues. Interest remains about 20% of the City’s annual revenues, while charges for services, which include licenses and permits and system development charges, increased from 15% to 30% of total receipts, due to a significant influx of system development charges received in the current year.

Total disbursements decreased by \$18,533 for the fiscal year ended June 30, 2025 compared to the prior year. Personnel expense, which includes payroll and all related taxes and retirement contributions and accounts for approximately 32% of total expenditures, decreased by \$36,897 or 17% from the prior year.

Meanwhile materials and services increased by \$18,365 or 5% compared to the prior year, and accounts for 68% of total disbursements.

For the fiscal year ended June 30, 2025, the City increased its net position by \$594,268 from \$4,067,495 to \$4,661,763. These figures represent the amount the City's assets exceeded its liabilities at the end of the last two fiscal years.

Fund Financial Statement Analysis

General Fund Budgetary Highlights – For the fiscal year ended June 30, 2025, the City operated the following five funds:

- General Fund
- State Street Tax Fund
- Greenspaces Fund
- Park Systems Development Charge Fund
- Transportation Systems Development Charge Fund

Each of the City's funds are classified as governmental funds since their primary source of revenue is taxes, as opposed to enterprise funds which operate more like a business whose the primary revenue is charges for goods and services. In accordance with Oregon local budget law, each fund was budgeted for by program and object classification. Due to the City's size, each fund has a single program, for example the greenspaces fund is for the operation of the parks program. Each fund remained under budget for each appropriation level for the year. Budget comparison details can be found in the supplemental information, following the notes to the financial statements.

The fund balance represents the amount of current financial resources the City has available to meet future obligations. Below is a summary of the changes in each fund's fund balance for this last fiscal year.

Condensed Summary of Changes in Fund Balance

Cash basis	For the fiscal year ended June 30, 2025		
	Beginning Fund Balance	Net Increase / (Decrease) in Fund Balance	Ending Fund Balance
General Fund	\$ 1,702,976	\$ 134,408	\$ 1,837,384
State Street Tax Fund	2,178,247	172,406	2,350,653
Greenspaces Fund	972	(972)	-
Park Systems Development Charge Fund	169,837	29,844	199,681
Transportation System Development Charge Fund	15,463	258,582	274,045
Total	\$ 4,067,495	\$ 594,268	\$ 4,661,763

The general fund is used for the general government operations and is the most active fund of the City. The City collected more and spent less than anticipated, resulting in a positive total budget variance of \$215,519, and a net change in fund balance of \$134,408 in the general fund. The City ended the year with a general fund balance of \$1,837,384, an 8% increase from the prior year's ending fund balance of \$1,702,975.

Below is a condensed summary of the general fund's actual receipts and disbursements compared to the budgeted figures.

Condensed Schedule of Receipts, Disbursements, and Changes in Fund Balance

General Fund - Cash basis

For the fiscal year ended June 30, 2025

	Actual	Adopted Budget	Variance +/-(-)
Receipts	\$ 549,371	\$ 481,634	\$ 67,738
Disbursements			
Materials & services	320,672	401,988	81,316
Personnel expense	178,818	230,556	51,738
Contingencies	-	15,000	15,000
Total disbursements	499,490	647,544	148,054
Other financing sources/(uses)			
Transfers in/(out)	84,527	84,800	(273)
Net change in fund balance	134,408	\$ (81,110)	\$ 215,519
Fund balance - beginning	1,702,976		
Fund balance - ending	\$ 1,837,384		

Economic Factors and Next Year's Budget

The FY26 budget will allow the City to maintain current services and begin planning for a future City Hall with the establishment of a new Building Fund. The receipts and disbursements of the City for the next fiscal year are expected to remain consistent with the most recent year.

Request for Information

This financial report is designed to demonstrate the City's accountability by presenting the user (citizens, taxpayers, investors, and creditors) with a general overview of the City's finances. Additional information, including news and updated, fee information, and an overview of the City Council members and minutes, is available on the City's website at <https://durham-oregon.us/>.

Questions concerning any of the information provided in this report or requests for additional information should be addressed to the City's office at 17160 SW Upper Boones Ferry Road, Durham, Oregon 97224 or by calling the City at (503) 639-6851.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

BASIC FINANCIAL STATEMENTS

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CITY OF DURHAM
WASHINGTON COUNTY, OREGON

STATEMENT OF NET POSITION - CASH BASIS
June 30, 2025

ASSETS:

Cash and Investments	\$ 4,661,763
Total Assets	<u>\$ 4,661,763</u>
CASH BASIS NET POSITION	
Restricted for:	
Street Maintenance	\$ 2,350,653
Park Systems Development	199,681
Transportation Development	274,045
Unrestricted	<u>1,837,384</u>
Total Cash Basis Net Position	<u>\$ 4,661,763</u>

The accompanying notes are an integral part of this statement.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

STATEMENT OF ACTIVITIES - CASH BASIS
For the Year Ended June 30, 2025

FUNCTIONS	DISBURSEMENTS	PROGRAM CASH RECEIPTS AND CHARGES FOR SERVICES	CAPITAL GRANTS AND CONTRIBUTIONS	NET (DISBURSEMENTS) RECEIPTS AND CHANGES IN NET POSITION
General Government	\$ 275,909	\$ 75,542	\$ -	\$ (200,367)
Public Safety	186,882	-	-	(186,882)
Street	52,049	252,516	-	200,467
Parks	36,699	27,722	-	(8,977)
Total Governmental Activities	<u>\$ 551,538</u>	<u>\$ 355,780</u>	<u>\$ -</u>	<u>(195,758)</u>

General Receipts

Taxes:

Property Taxes, Levied for General Purposes

126,693

Franchise Taxes

208,478

State Shared Taxes

243,001

Interest and Investment Earnings

205,772

Miscellaneous

6,082

Total General Receipts

790,026

Changes in Cash Basis Net Position

594,268

Beginning Cash Basis Net Position

4,067,495

Ending Cash Basis Net Position

\$ 4,661,763

The accompanying notes are an integral part of this statement.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**BALANCE SHEET - CASH BASIS
GOVERNMENTAL FUNDS
June 30, 2025**

	<u>GENERAL FUND</u>	<u>STATE TAX STREET FUND</u>	<u>GREENSPACES FUND</u>
ASSETS:			
Cash and Investments	\$ 1,837,384	\$ 2,350,653	\$ -
Total Assets	<u>\$ 1,837,384</u>	<u>\$ 2,350,653</u>	<u>\$ -</u>
Fund Balances:			
Restricted for:			
Street Maintenance	-	2,350,653	-
Park Systems Development	-	-	-
Transportation Development	-	-	-
Unassigned	<u>1,837,384</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>1,837,384</u>	<u>2,350,653</u>	<u>-</u>
Total Liabilities and Fund Balances	<u>\$ 1,837,384</u>	<u>\$ 2,350,653</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

PARK SYSTEMS DEVELOPMENT CHARGE FUND	TRANSPORTATION SYSTEM DEVELOPMENT CHARGE FUND	TOTALS
\$ 199,681	\$ 274,045	\$ 4,661,763
\$ 199,681	\$ 274,045	\$ 4,661,763
-	-	2,350,653
199,681	-	199,681
-	274,045	274,045
-	-	1,837,384
199,681	274,045	4,661,763
\$ 199,681	\$ 274,045	\$ 4,661,763

The accompanying notes are an integral part of this statement.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

**SCHEDULE OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES - CASH BASIS
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2025**

	GENERAL FUND	STATE TAX STREET FUND	GREENSPACES FUND
RECEIPTS:			
Property Taxes	\$ 126,693	\$ -	\$ -
Intergovernmental	50,637	192,364	-
Permits and Licenses	75,542	-	-
Systems Development Charges	-	-	-
Franchise Fees	208,478	-	-
Administrative Fees	2,889	-	-
Interest	83,438	106,341	5
Miscellaneous	1,694	1,000	500
Total Receipts	<u>549,371</u>	<u>299,705</u>	<u>505</u>
DISBURSEMENTS:			
Current:			
Personnel Services	178,818	-	-
Materials & Services	320,672	52,049	-
Capital Outlay	-	-	-
Total Disbursements	<u>499,490</u>	<u>52,049</u>	<u>-</u>
Excess of Receipts Over, (Under) Disbursements	<u>49,881</u>	<u>247,656</u>	<u>505</u>
Other Financing Sources, (Uses):			
Transfers In	84,527	-	-
Transfers Out	-	(75,250)	(1,477)
Total Other Financing Sources, (Uses)	<u>84,527</u>	<u>(75,250)</u>	<u>(1,477)</u>
Net Change in Cash Basis Fund Balances	134,408	172,406	(972)
Beginning Cash Basis Fund Balance	<u>1,702,976</u>	<u>2,178,247</u>	<u>972</u>
Ending Cash Basis Fund Balance	<u>\$ 1,837,384</u>	<u>\$ 2,350,653</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

	PARK SYSTEMS DEVELOPMENT CHARGE FUND	TRANSPORTATION SYSTEM DEVELOPMENT CHARGE FUND	TOTALS
\$	-	\$ -	\$ 126,693
	-	-	243,001
	-	-	75,542
	27,722	252,516	280,238
	-	-	208,478
	-	-	2,889
	8,572	7,416	205,772
	-	-	3,194
	36,294	259,932	1,145,807
	-	-	178,818
	-	-	372,721
	-	-	-
	-	-	551,539
	36,294	259,932	594,268
	-	-	84,527
	(6,450)	(1,350)	(84,527)
	(6,450)	(1,350)	-
	29,844	258,582	594,268
	169,837	15,463	4,067,495
\$	\$ 199,681	\$ 274,045	\$ 4,661,763

The accompanying notes are an integral part of this statement.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO THE BASIC FINANCIAL STATEMENTS

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CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City have been prepared in conformity with the cash basis of accounting. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. THE FINANCIAL REPORTING ENTITY

The City of Durham is a municipal corporation governed by an elected five member council. Accounting principles generally accepted in the United States of America require that these financial statements present the City of Durham (the primary government) and all component units, if any. Component units, as established by the Governmental Accounting Standards Board, are separate organizations that are included in the City's reporting entity because of the significance of their operational or financial relationships with the City. The City of Durham has no component units.

The City operates under a charter enacted in 1998. Under the charter, the City is governed by a mayor and four council members who comprise the City Council.

B. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

BASIS OF ACCOUNTING

The City follows the cash basis of accounting. Under the cash basis of accounting, receipts are recorded when received and disbursements are recorded as paid in cash or by check. This basis of accounting is applied to both the government-wide financial statements, and the governmental type fund financial statements uniformly.

This basis of accounting is not equivalent to the generally accepted accounting principles (GAAP) basis of accounting. Under GAAP the fund financial statements require that revenues be recorded as they become susceptible to accrual (i.e. when they become measurable and available) and expenditures recorded as goods and services received. For the government-wide statements GAAP requires that the accrual basis of accounting be applied. Under the accrual basis of accounting the cost of capital assets is capitalized and depreciated over their estimated useful lives, debt is recorded as incurred, revenues are recorded when earned irrespective of the collection of cash, and disbursements, including depreciation, are recorded when incurred. Management believes the cash basis of accounting is preferable for the City due to the City's small size and the necessity of assessing available cash resources. The cash basis of accounting is allowed under Oregon Local Budget Law.

FUND FINANCIAL STATEMENTS

The accounts of the City are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum numbers of funds are maintained consistent with legal and managerial requirements.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. DESCRIPTION OF FUNDS

The City reports the following major funds:

GENERAL FUND

The General Fund accounts for all financial resources and disbursements of the City, except those required to be accounted for in another fund. Its main sources of revenues are local property taxes, intergovernmental receipts, utility franchise fees, and permits.

STATE TAX STREET FUND

This fund accounts for monies expended for maintenance and improvement of the City's roads and streets. Restricted revenues are State of Oregon and Washington County gasoline taxes.

GREENSPACES FUND

This fund was established to account for the monies received, which are committed for the protection of "greenspaces".

PARK SYSTEMS DEVELOPMENT CHARGE FUND

This fund was established to account for developer charges, which are restricted for the purpose of financing parks and infrastructure improvements and expansion.

TRANSPORTATION SYSTEMS DEVELOPMENT CHARGE FUND

This fund accounts for system development charge revenues received for the purpose of transportation infrastructure improvements and expansion.

D. BUDGET

A budget is prepared and legally adopted for each governmental fund type on the cash basis of accounting in the main program categories required by the Oregon Local Budget Law.

The City begins its budget process early in each fiscal year with the establishment of the budget committee. Recommendations are developed through late winter with the budget committee approving the budget in early spring. Public notices of the budget hearing are published generally in early spring with a public hearing being held approximately three weeks later. The Council may amend the budget prior to adoption, however, budgeted disbursements for each fund may not be increased by more than ten percent.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. BUDGET (CONTINUED)

The budget is then adopted, appropriations are made and the tax levy declared no later than June 30th. Disbursements budgets are appropriated at the following levels for each fund: Personnel Services, Materials and Services, Capital Outlay, Operating Contingency, and Interfund Transactions.

Disbursements cannot legally exceed the above appropriation levels except in the case of grants which could not be estimated at the time of budget adoption. Appropriations lapse at the fiscal year end. Management may amend line items in the budget without Council approval as long as appropriation levels (the legal level of control) are not changed. Supplemental appropriations may occur if the Council approves them due to a need which exists which was not determined at the time the budget was adopted. Budget amounts shown in the Cash Basis Basic Financial Statements reflect the original budget. Disbursements of the various funds were within authorized appropriations.

E. PROPERTY TAXES

Property taxes are recorded when received. Real and personal property are assessed and property taxes become a lien against the property as of July 1 of each year. Property taxes are payable in three installments, following the lien date on November 15, February 15, and May 15. Taxes not received by May 15th are considered delinquent. As required by law, Washington County manages tax collections for the City. Substantially all taxes receivable are considered collectible through liens on the underlying property, though the City does not record any taxes receivable, consistent with the cash basis of accounting.

F. CAPITAL ASSETS

Non-expendable equipment purchased is usually recorded as a capital outlay disbursement in the governmental and proprietary funds. The original historical cost of such assets has been estimated or tracked and is recorded by the City, but, under the cash basis of accounting the cost of capital assets of the City are not required to be displayed in the financial statements. The costs of significant betterments to capital assets are similarly recorded as disbursements and not capitalized. Depreciation is not recorded. When assets are donated, the estimated value is used to increase the balances of the capital assets. No receipts or disbursements are recorded since no cash was received or used when assets are donated. Normal repairs and maintenance are charged to disbursements as capital outlay or as materials and services. When property is retired or sold, any related proceeds are recorded in a governmental or proprietary fund. As of June 30, 2025, the City does not have any property that qualifies as a capital asset.

G. LONG-TERM DEBT

Although the cash basis of accounting does not require that debt be displayed, the City believes that presentation of this information is important. As of June 30, 2025 the City has no long-term debt, therefore long-term debt is not presented in the notes to the financial statements.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. RETIREMENT PLAN

Substantially all of the City's employees are participants in the State of Oregon Public Employees Retirement System (PERS). Consistent with the cash basis of accounting, the City records PERS payments when made, and does not record or report any net pension liability, deferred outflows or inflows of resources related to pensions, or their related pension expense.

I. NET POSITION

Net position is comprised the various net earnings from operations, nonoperating revenues, expenses and contributions of capital, and is classified in the following hierarchy based on the extent to which a government is bound to observe constraints imposed on the use of resources reported in government funds:

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – consists of all remaining assets that have no externally imposed constraints.

When both restricted and unrestricted net position is available for use, restricted net position is utilized first.

J. FUND EQUITY

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions* is followed. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – non-spendable, restricted, committed, assigned, and unassigned.

- Non-spendable fund balance represents amounts that are not in a spendable form.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body. The governing body has given this authority to the City Manager.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. FUND EQUITY (CONTINUED)

- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

There were no nonspendable, committed, or assigned fund balances at June 30, 2025.

The governing body has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for disbursements. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned. To preserve a sound financial system and to provide a stable financial base, the governing body has adopted a minimum fund balance policy. That policy is to maintain a General Fund ending fund balance of four months of General Fund disbursements.

2. CASH AND INVESTMENTS

State statutes govern the City's cash management policies, because the City does not have an official investment policy. Statutes authorize the City to invest in banker's acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

Investments

Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund's compliance with all portfolio guidelines can be found in their annual report when issued. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. We intend to measure these investments as it approximates fair value under the City's cash basis of accounting. Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. The audited financial reports of the Oregon Short Term Fund can be found here:

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired please contact the Oregon Short Term Fund directly.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

2. CASH AND INVESTMENTS (CONTINUED)

The City maintains a cash pool that is available for use by all funds. Each fund's portion of this pool is reported on the combined balance sheet as Cash and Investments or amounts Due to/from Other Funds. Cash and Investments (recorded at fair value) consisted of:

Demand Deposits	\$	161,241
Cash on Hand		100
Investments		4,500,422
	\$	4,661,763

The City had the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (in months)	
		Less than 3	More than 3
State Treasurer's Investment Pool	\$ 4,500,422	\$ 4,500,422	\$ -
Total	\$ 4,500,422	\$ 4,500,422	\$ -

Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. The City does not have any investments that have a maturity date.

Credit Risk

Oregon Revised Statutes does not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

Concentration of Credit Risk

In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. As of June 30, 2025, the City's bank balance of \$161,341 was 100% covered by FDIC insurance and therefore was not exposed to custodial credit risk.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Comprehensive Annual Financial Report (ACFR) which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

If the link is expired, please contact Oregon PERS for this information.

- a. **PERS Pension (Chapter 238).** The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.
 - i. **Pension Benefits.** The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.
 - ii. **Death Benefits.** Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following contributions are met:
 - member was employed by PERS employer at the time of death,
 - member died within 120 days after termination of PERS covered employment,
 - member died as a result of injury sustained while employed in a PERS-covered job, or
 - member was on an official leave of absence from a PERS-covered job at the time of death.
 - iii. **Disability Benefits.** A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

iv. **Benefit Changes After Retirement.** Members may choose to continue participation in their variable account after retiring and may experience annual benefit fluctuations due to changes in the fair value of the underlying global equity investments of that account. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.

b. **OPSRP Pension Program (OPSRP DB).** The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.

i. **Pension Benefits.** This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement. Under House Bill (HB) 2283, passed during the 2023 legislative session and effective January 1, 2024, if a member has established retirement eligibility under the police and fire classification, they retain that eligibility even if they perform service thereafter as other than police and fire. Under HB 4045, passed during the 2024 legislative session and effective January 1, 2025, normal retirement age for police and fire members will be lowered to age 55 or age 53 with 25 years of retirement credit.

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

ii. **Death Benefits.** Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member. The surviving spouse may elect to delay payment of the death benefit, but payment must commence no later than December 31 of the calendar year in which the member would have reached 70½ years.

iii. **Disability Benefits.** A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred. Disability benefits continue until the member is no longer disabled or otherwise no longer qualifies for benefits, reaches normal retirement age, or dies.

iv. **Benefit Changes After Retirement.** Under ORS 238.360, monthly benefits are adjusted annually through cost-of-living changes (COLA), starting with the monthly benefits received or entitled to be received on August 1. The COLA is capped at 2.0 percent.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Contributions – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2021 actuarial valuation, which became effective July 1, 2023. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2025 were \$29,105, excluding amounts to fund employer specific liabilities.

Pension Asset or Liability – Since the City’s financial statements are reported on the cash basis, no amounts are reported on the balance sheet for pension related assets, deferred outflows, liabilities or deferred inflows. Had the City’s financial statements been reported in accordance with GAAP, it would have reported a net pension liability of \$167,011 at June 30, 2025 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2022. The City’s proportion of the net pension liability was based on a projection of the City’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. As of the measurement dates of June 30, 2024 and 2023, the City’s proportion was .001 percent for both years, respectively. Pension income for the year ended June 30, 2025 was \$6,092, but is not recorded in the financial statements due to the cash basis of accounting being used.

The rates in effect for the year ended June 30, 2025, were:

- (1) Tier 1/Tier 2 – 28.14%
- (2) OPSRP general services – 24.04%

	Deferred Outflow of Resources	Deferred Inflow of Resource
Difference between expected and actual experience	\$ 9,894	\$ 399
Changes in assumptions	16,791	22
Net difference between projected and actual earnings on pension plan investments	10,610	-
Net changes in proportionate share	27,057	43,419
Differences between contributions and proportionate share of contributions	-	-
	6,789	12,066
Subtotal - Amortized Deferrals (below)	71,141	55,906
Contributions subsequent to measuring date	29,105	-
Deferred outflow (inflow) of resources	\$ 100,246	\$ 55,906

The amount of contributions subsequent to the measurement date will be included as a reduction of the net pension liability in the fiscal year ended June 30, 2026.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Subtotal amounts related to pension as deferred outflows of resources \$71,141, and deferred inflows of resources, (\$55,906), net to \$15,235 and will be recognized in pension expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2025	\$ (11,158)
2026	15,192
2027	6,774
2028	3,071
2029	1,358
Thereafter	-
Total	<u>\$ 15,235</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated January 31, 2025. Oregon PERS produces an independently audited ACFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

Actuarial Valuations – The employer contribution rates effective July 1, 2023 through June 30, 2025, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Actuarial Methods and Assumptions:

Valuation date	December 31, 2022
Measurement Date	June 30, 2024
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service
Mortality	<p><u>Healthy retirees and beneficiaries:</u> Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p><u>Active members:</u> Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p><u>Disabled retirees:</u> Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p>

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study, which is reviewed for the four-year period ending December 31, 2022

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Assumed Asset Allocation:

Asset Class/Strategy	Low Range	High Range	OIC Target
Debt Securities	20.0%	30.0%	25.0%
Public Equity	22.5%	32.5%	27.5%
Real Estate	7.5%	17.5%	12.5%
Private Equity	15.0%	27.5%	20.0%
Real Assets	2.5%	10.0%	7.5%
Diversifying Strategies	2.5%	10.0%	7.5%
Opportunity Portfolio	0.0%	5.0%	0.0%
Total			100.0%

(Source: June 30, 2024 PERS ACFR; p. 116)

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in January 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund of Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		<i>2.35%</i>

(Source: June 30, 2024 PERS ACFR; p. 88)

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Discount Rate – The discount rate used to measure the total pension liability as of the measurement dates of June 30, 2024 and 2023 was 6.90 percent, for both years, for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – the following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
City’s proportionate share of the net pension liability (asset)	\$ 263,453	\$ 167,011	\$ 86,236

Changes Subsequent to the Measurement Date

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer’s reporting date that are expected to have a significant effect on the employer’s share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2024, Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

OPSRP Individual Account Program (OPSRP IAP)

Plan Description:

Employees of the City are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member’s IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

3. PENSION PLAN (CONTINUED)

Pension Benefits:

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

Death Benefits:

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Contributions:

Employees of the City pay six (6) percent of their covered payroll. Effective July 1, 2020, currently employed Tier 1/Tier 2 and OPSRP members earning \$2,500 or more per month (increased to \$3,333 per month in 2022) will have a portion of their 6 percent monthly IAP contributions redirected to an Employee Pension Stability Account. The Employee Pension Stability Account will be used to pay part of the member's future benefit. Of the 6 percent monthly IAP contribution, Tier 1/Tier 2 will have 2.5 percent redirected to the Employee Pension Stability Account and OPSRP will have 0.75 percent redirected to the Employee Pension Stability Account, with the remaining going to the member's existing IAP account. Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full 6 percent contribution to the IAP. The City did not make any optional contributions to member IAP accounts for the year ended June 30, 2025.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700.

<http://www.oregon.gov/pers/EMP/Pages/GASB.aspx>

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

4. OTHER POST-EMPLOYMENT BENEFIT PLAN – RHIA

Plan Description:

As a member of Oregon Public Employees Retirement System (OPERS) the City contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

Funding Policy:

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 dollars or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 dollars shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Participating employers are contractually required to contribute to RHIA at a rate assessed each year by OPERS, and the City currently contributes 0.00% of annual covered OPERF payroll and 0.00% of OPSRP payroll under a contractual requirement in effect until June 30, 2025. Consistent with GASB Statement 75, the OPERS Board of Trustees sets the employer contribution rates as a measure of the proportionate relationship of the employer to all employers consistent with the manner in which contributions to the OPEB plan are determined. The basis for the employer's portion is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the plan with the total actual contributions made in the fiscal year of all employers. The City's contributions to RHIA are included with PERS and equaled the required contributions for the year.

Since the City's financial statements are reported on the cash basis, no amounts are reported on the balance sheet for OPEB related assets, deferred outflows, liabilities or deferred inflows. Had the City's financial statements been reported in accordance with GAAP, it would have reported a net OPEB asset of \$2,735 for its proportionate share of the net OPEB asset. The OPEB asset was measured as of June 30, 2024, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of December 31, 2022. Consistent with GASB Statement No. 75, paragraph 59(a), the City's proportion of the net OPEB asset is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement dates of June 30, 2024 and 2023, the City's proportion was .001percent and .000 percent, respectively. OPEB expense for the year ended June 30, 2025, was \$1,468, but is not recorded in the financial statements due to the cash basis of accounting being used.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

4. OTHER POST-EMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Components of OPEB Expense/(Income):

Employer's proportionate share of collective system OPEB Expense/(Income)	\$ (325)
Net amortization of employer-specific deferred amounts from:	
- Changes in proportionate share (per paragraph 64 of GASB 75)	(1,141)
- Differences between employer contributions and employer's proportionate share of system contributions (per paragraph 65 of GASB 75)	-
Employer's Total OPEB Expense/(Income)	<u>\$ (1,466)</u>

Components of Deferred Outflows/Inflows of Resources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ -	\$ 53
Changes in assumptions	-	35
Net difference between projected and actual earnings on pension plan investments	77	-
Net changes in proportionate share	-	1,256
Differences between contributions and proportionate share of contributions	-	-
Subtotal - Amortized Deferrals (below)	<u>77</u>	<u>1,344</u>
Contributions subsequent to measuring date	-	-
Deferred outflow (inflow) of resources	<u>\$ 77</u>	<u>\$ 1,344</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB asset in the fiscal year ended June 30, 2026.

Subtotal amounts related to OPEB as deferred outflows of resources, \$77, and deferred inflows of resources, (\$1,344), net to (\$1,267) and will be recognized in OPEB expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2025	\$ (1,296)
2026	(22)
2027	42
2028	9
2029	-
Thereafter	-
Total	<u>\$ (1,267)</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 75 reporting summary dated January 31, 2025. Oregon PERS produces an independently audited ACFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

4. OTHER POST-EMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Actuarial Methods and Assumptions:

Valuation Date	December 31, 2022
Measurement Date	June 30, 2024
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Retiree healthcare participation	Healthy retirees: 25%; Disabled retirees: 15%
Mortality	<p><u>Healthy retirees and beneficiaries:</u> Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p><u>Active members:</u> Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p> <p><u>Disabled retirees:</u> Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.</p>

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study, which is reviewed for the four-year period ending December 31, 2022.

Discount Rate:

The discount rate used to measure the total OPEB asset as of the measurement date of June 30, 2024 and 2023, was 6.90 percent, for both years. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB asset.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

4. OTHER POST-EMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in June 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		2.35%

(Source: June 30, 2024 PERS ACFR; p. 88)

Long-Term Expected Rate of Return:

Sensitivity of the City’s proportionate share of the net OPEB asset to changes in the discount rate – The following presents the City’s proportionate share of the net OPEB asset calculated using the discount rate of 6.90 percent, as well as what the City’s proportionate share of the net OPEB asset would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
City’s proportionate share of the net OPEB asset	\$ (2,532)	\$ (2,735)	\$ (2,910)

Changes Subsequent to the Measurement Date

There are no changes subsequent to the June 30, 2024, Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

5. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The City purchases commercial insurance to minimize its exposure to these risks. Settled claims have not exceeded this commercial coverage for any of the past three years.

6. PROPERTY TAX LIMITATIONS

The State of Oregon imposes a constitutional limit on property taxes for schools and nonschool government operations. School operations include community colleges, local school districts, and education service districts. The limitation provides that property taxes for nonschool operations are limited to \$10 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt. The State further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997.

This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most tax and many fee increases and new bond issues, and requires the State to minimize the impact to school districts from the impact of the tax cuts.

7. INTERFUND TRANSFERS

The following interfund transfers occurred during fiscal year 2024-2025 (all transfers are normal operating transfers):

<u>Fund</u>	<u>Transfer Out</u>	<u>Transfer In</u>
General Fund	\$ -	\$ 84,527
State Tax Street Fund	75,250	-
Park Systems Development Charge Fund	6,450	-
Transportation System Development Charge	1,350	-
Special Greenspaces Fund	1,477	-
	<hr/>	<hr/>
Total	\$ 84,527	\$ 84,527

Transfers are made to fund operations between funds.

8. LEASES

In July, 2019, the City, as lessor, entered in to an agreement with a lessee to provide access to PVC conduit that is located within an underground conduit bank. The City received a one-time payment of \$50,000 as consideration and has agreed to allow lessee access for a period of 20 years.

In April, 2022, the City, as lessee, agreed to extend its lease for the City Hall building through March of 2027. Monthly rent for the duration of the lease term was \$900 per month but was increased to \$1,100 in April of 2025. Total rent expense for the 2024-2025 fiscal year was \$11,400.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON

NOTES TO BASIC FINANCIAL STATEMENTS

8. LEASES (CONTINUED)

No receivables payable for future receipts or disbursements for these leases are recorded under GASB 87 due to cash basis of accounting being used.

9. TAX ABATEMENTS

As of June 30, 2025, the City potentially had tax abatements through various state allowed programs that impacted levied taxes. Based on the information available from the county as of the date of issuance of these cash basis basic financial statements, there were no material abatements disclosed by the county for the year ended June 30, 2025 for any program covered under GASB 77.

CITY OF DURHAM
WASHINGTON COUNTY, OREGON
SUPPLEMENTARY INFORMATION

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**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

GENERAL FUND				VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	
RECEIPTS:				
Property Taxes	\$ 120,040	\$ 120,040	\$ 126,693	\$ 6,653
Interest	50,000	50,000	83,438	33,438
Building Department	-	-	6,717	6,717
Permits & Licenses	42,000	42,000	68,825	26,825
Franchise Fees	189,250	189,250	208,478	19,228
State Revenue Sharing	19,380	19,380	15,628	(3,752)
Cigarette Tax	1,377	1,377	1,111	(266)
Liquor Tax	41,163	41,163	31,066	(10,097)
Administrative Fees	750	750	2,889	2,139
Marijuana Tax	2,674	2,674	2,832	158
Grants	15,000	15,000	-	(15,000)
Miscellaneous	-	-	1,694	1,694
Total Receipts	481,634	481,634	549,371	67,737
DISBURSEMENTS:				
Personnel Services:				
Salaries	163,965	163,965	135,313	28,652
Payroll Taxes	14,485	14,485	13,356	1,129
Fringe Benefits	51,456	51,456	29,755	21,701
Workers Comp Ins	650	650	394	256
Total Personnel Services	230,556	230,556 (1)	178,818	51,738
Materials and Services:				
Office Supplies & Expenses	10,950	10,950	4,513	6,437
Equipment Operation and Maintenance	2,000	2,000	198	1,802
Dues and Subscriptions	4,477	4,477	3,273	1,204
Conferences and Education	3,000	3,000	-	3,000
Automobile Expenses	1,000	1,000	349	651
9-1-1 Monies	12,441	12,441	16,112	(3,671)
Professional Services	67,750	67,750	18,769	48,981
Police Contract	170,770	170,770	170,770	-
Planning	32,250	32,250	11,535	20,715
Audit and Accounting Fees	24,750	24,750	30,860	(6,110)

(1) Appropriation Level

Continued on page 25b

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

	<u>GENERAL FUND</u>			VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	
Insurances	\$ 7,500	\$ 7,500	\$ 6,226	\$ 1,274
City Hall - Rent	11,200	11,200	11,400	(200)
City Hall - Utilities	7,200	7,200	4,388	2,812
City Hall - Maintenance	550	550	-	550
City Hall - Security	600	600	381	219
Park Maintenance & Utilities	40,000	40,000	36,699	3,301
Donations	1,700	1,700	1,700	-
Newsletter	2,250	2,250	3,145	(895)
Miscellaneous	1,000	1,000	-	1,000
Meals and Entertainment	600	600	354	246
	<u>401,988</u>	<u>401,988</u>	<u>320,672</u>	<u>81,316</u>
Total Materials & Services		(1)		
Contingencies	15,000	15,000	-	15,000
	<u>647,544</u>	<u>647,544</u>	<u>499,490</u>	<u>148,054</u>
Total Disbursements				
Excess of Receipts Over, (Under) Disbursements	(165,910)	(165,910)	49,881	215,791
Other Financing Sources, (Uses):				
Transfers In	84,800	84,800	84,527	(273)
	<u>84,800</u>	<u>84,800</u>	<u>84,527</u>	<u>(273)</u>
Total Other Financing Sources, (Uses)				
Net Change in Cash Basis Fund Balance	(81,110)	(81,110)	134,408	215,518
Beginning Cash Basis Fund Balance	1,569,805	1,569,805	1,702,976	133,171
Ending Cash Basis Fund Balance	<u>\$ 1,488,695</u>	<u>\$ 1,488,695</u>	<u>\$ 1,837,384</u>	<u>\$ 348,689</u>

(1) Appropriation Level

Continued from page 25a

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET**

For the Year Ended June 30, 2025

	STATE TAX STREET FUND			VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	
RECEIPTS:				
Intergovernmental:				
State Gas Tax	\$ 148,718	\$ 148,718	\$ 154,486	\$ 5,768
ODOT Grant	100,000	100,000	-	(100,000)
Washington County Gas Tax	5,500	5,500	6,057	557
Bike Path	1,502	1,502	-	(1,502)
County Vehicle Registration	27,500	27,500	31,821	4,321
Other Sources:				
Interest	-	-	106,341	106,341
Total Receipts	283,220	283,220	299,705	16,485
DISBURSEMENTS:				
Materials and Services:				
Miscellaneous	-	-	1,155	(1,155)
Street Maintenance/Repair	50,000	50,000	1,155	48,845
Street Lights	25,000	25,000	12,821	12,179
Street Signs	2,000	2,000	1,083	917
Bike Paths	50,000	50,000	35,835	14,165
Planning Expense	65,000	65,000	-	65,000
Street Light Replacements	5,000	5,000	-	5,000
Total Materials & Services	197,000	197,000 (1)	52,049	144,951
Capital Outlay:				
Street Projects	450,000	450,000	-	450,000
Sidewalks & Paths	100,000	100,000	-	100,000
Total Capital Outlay	550,000	550,000 (1)	-	550,000
Total Disbursements	747,000	747,000	52,049	694,951
Excess of Receipts Over, (Under) Disbursements	(463,780)	(463,780)	247,656	711,436
Other Financing Sources, (Uses):				
Transfers Out	(75,250)	(75,250) (1)	(75,250)	-
Total Other Financing Sources, (Uses)	(75,250)	(75,250)	(75,250)	-
Net Change in Cash Basis Fund Balance	(539,030)	(539,030)	172,406	711,436
Beginning Cash Basis Fund Balance	2,163,919	2,163,919	2,178,247	14,328
Ending Cash Basis Fund Balance	\$ 1,624,889	\$ 1,624,889	\$ 2,350,653	\$ 725,764

(1) Appropriation Level

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>GREENSPACES FUND</u>				VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	
RECEIPTS:				
Local:				
Metro Bond Local Share	\$ 310,665	\$ 310,665	\$ -	\$ (310,665)
Interest	-	-	5	5
Miscellaneous	500	500	500	-
Total Receipts	<u>311,165</u>	<u>311,165</u>	<u>505</u>	<u>(310,660)</u>
DISBURSEMENTS:				
Materials and Services	-	- (1)	-	-
Total Disbursements	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of Receipts Over, (Under) Disbursements	<u>311,165</u>	<u>311,165</u>	<u>505</u>	<u>(310,660)</u>
Other Financing Sources, (Uses):				
Transfers Out	<u>(1,750)</u>	<u>(1,750) (1)</u>	<u>(1,477)</u>	<u>273</u>
Total Other Financing Sources, (Uses)	<u>(1,750)</u>	<u>(1,750)</u>	<u>(1,477)</u>	<u>273</u>
Net Change in Cash Basis Fund Balance	309,415	309,415	(972)	(310,387)
Beginning Cash Basis Fund Balance	<u>2,250</u>	<u>2,250</u>	<u>972</u>	<u>(1,278)</u>
Ending Cash Basis Fund Balance	<u>\$ 311,665</u>	<u>\$ 311,665</u>	<u>\$ -</u>	<u>\$ (311,665)</u>

(1) Appropriation Level

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>PARK SYSTEMS DEVELOPMENT CHARGE FUND</u>				VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	
RECEIPTS:				
Systems Development Charges	\$ 30,000	\$ 30,000	\$ 27,722	\$ (2,278)
Interest - Parks	1,674	1,674	8,572	6,898
Total Receipts	<u>31,674</u>	<u>31,674</u>	<u>36,294</u>	<u>4,620</u>
DISBURSEMENTS:				
Miscellaneous Parks	10,000	10,000 (1)	-	10,000
Contingencies	10,000	10,000 (1)	-	10,000
Total Disbursements	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Excess of Receipts Over, (Under) Disbursements	11,674	11,674	36,294	24,620
Other Financing Sources, (Uses):				
Transfers Out	<u>(6,450)</u>	<u>(6,450) (1)</u>	<u>(6,450)</u>	<u>-</u>
Total Other Financing Sources, (Uses)	<u>(6,450)</u>	<u>(6,450)</u>	<u>(6,450)</u>	<u>-</u>
Net Change in Cash Basis Fund Balance	5,224	5,224	29,844	24,620
Beginning Cash Basis Fund Balance	<u>167,381</u>	<u>167,381</u>	<u>169,837</u>	<u>2,456</u>
Ending Cash Basis Fund Balance	<u>\$ 172,605</u>	<u>\$ 172,605</u>	<u>\$ 199,681</u>	<u>\$ 27,076</u>

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

TRANSPORTATION SYSTEMS DEVELOPMENT CHARGE FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
RECEIPTS:				
Systems Development Charges	\$ 449,910	\$ 449,910	\$ 252,516	\$ (197,394)
Interest	156	156	7,416	7,260
Total Receipts	<u>450,066</u>	<u>450,066</u>	<u>259,932</u>	<u>(190,134)</u>
Excess of Receipts Over, (Under) Disbursements	450,066	450,066	259,932	(190,134)
Other Financing Sources, (Uses):				
Transfers Out	<u>(1,350)</u>	<u>(1,350) (1)</u>	<u>(1,350)</u>	<u>-</u>
Total Other Financing Sources, (Uses)	<u>(1,350)</u>	<u>(1,350)</u>	<u>(1,350)</u>	<u>-</u>
Net Change in Cash Basis Fund Balance	448,716	448,716	258,582	(190,134)
Beginning Cash Basis Fund Balance	<u>15,153</u>	<u>15,153</u>	<u>15,463</u>	<u>310</u>
Ending Cash Basis Fund Balance	<u>\$ 463,869</u>	<u>\$ 463,869</u>	<u>\$ 274,045</u>	<u>\$ (189,824)</u>

(1) Appropriation Level

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**SUPPLEMENTARY INFORMATION
June 30, 2025**

PERS SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year Ended June 30,	(a) Employer's proportion of the net pension liability (NPL)	(b) Employer's proportionate share of the net pension liability (NPL)	(c) Employer's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2025	0.0008 %	\$ 167,011	\$ 161,293	103.5 %	79.3 %
2024	0.0008 %	\$ 142,334	\$ 99,530	143.0 %	81.3 %
2023	0.0007 %	\$ 156,300	\$ 96,060	162.7 %	84.5 %
2022	0.0006 %	\$ 79,603	\$ 105,702	75.3 %	87.6 %
2021	0.0010 %	\$ 227,012	\$ 77,655	292.3 %	75.8 %
2020	0.0012 %	\$ 200,107	\$ 104,110	192.2 %	80.2 %
2019	0.0009 %	\$ 142,592	\$ 96,015	148.5 %	82.1 %
2018	0.0008 %	\$ 118,611	\$ 93,593	126.7 %	83.1 %
2017	0.001 %	\$ 120,986	\$ 86,586	139.7 %	80.5 %
2016	0.000 %	\$ 26,404	\$ 93,652	28.2 %	91.9 %

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years.

SCHEDULE OF CONTRIBUTIONS

Year Ended June 30,	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ 29,105	\$ 29,105	\$ -	\$ 135,277	21.5 %
2024	\$ 34,986	\$ 34,986	\$ -	\$ 161,293	21.7 %
2023	\$ 23,989	\$ 23,989	\$ -	\$ 99,530	24.1 %
2022	\$ 21,696	\$ 21,696	\$ -	\$ 96,060	22.6 %
2021	\$ 24,623	\$ 24,623	\$ -	\$ 105,702	23.3 %
2020	\$ 14,579	\$ 14,579	\$ -	\$ 77,655	18.8 %
2019	\$ 11,621	\$ 11,621	\$ -	\$ 104,110	11.2 %
2018	\$ 11,061	\$ 11,061	\$ -	\$ 96,015	11.5 %
2017	\$ 5,094	\$ 5,094	\$ -	\$ 93,593	5.4 %
2016	\$ 4,708	\$ 4,708	\$ -	\$ 86,586	5.4 %

The amounts presented for each fiscal year were actuarial determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

**REQUIRED SUPPLEMENTARY INFORMATION
June 30, 2025**

PERS RHIA

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB ASSET FOR RHIA

Year Ended June 30,	(a) Employer's proportion of the net OPEB asset (NOA)	(b) Employer's proportionate share of the net OPEB asset (NOA)	(c) Employer's covered payroll	(b/c) NOA as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total OPEB asset
2025	0.0007 %	\$ 2,735	\$ 161,293	1.696 %	220.6 %
2024	0.0000	-	99,530	-	201.6
2023	0.0000	-	96,060	-	194.6
2022	0.0000	-	105,702	-	183.9

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

SCHEDULE OF CONTRIBUTIONS

Year Ended June 30,	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ N/A	\$ N/A	-	\$ 135,277	N/A %
2024	N/A	N/A	-	161,293	N/A
2023	N/A	N/A	-	99,530	N/A
2022	N/A	N/A	-	96,060	N/A

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**CITY OF DURHAM
WASHINGTON COUNTY, OREGON**

INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS

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PAULY, ROGERS, AND CO., P.C.
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(503) 620-2632
www.paulyrogersandcocpas.com

December 29, 2025

Independent Auditors' Report Required by Oregon State Regulations

We have audited the cash basis basic financial statements of the City of Durham (the City) as of and for the year ended June 30, 2025, and have issued our report thereon dated December 29, 2025. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

Compliance

As part of obtaining reasonable assurance about whether the cash basis basic financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of the cash basis basic financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:


- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Highway revenues used for public highways, roads, and streets.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **Programs funded by outside sources.**

In connection with our testing nothing came to our attention that caused us to believe the City was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations.

OAR 162-10-0230 Internal Control

In planning and performing our audit, we considered the City of Durham's internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

This report is intended solely for the information and use of the council members and management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

A handwritten signature in black ink that reads "Roy R. Rogers". The signature is written in a cursive style with a large, prominent "R" and "R".

ROY R. ROGERS, CPA
PAULY, ROGERS AND CO., P.C.