



City of Durham

17160 SW Upper Boones Ferry Rd.
Durham, Oregon 97224

COMMERCIAL SIGN PERMIT APPLICATION

Website: www.durham-oregon.us
e-mail: cityofdurham@comcast.net
503.639.6851

Permit No: 481-26

Business Applicant:		Sign Company <u>6151 Marketing Group</u>	
Name:	<u>Impact West</u>	Name:	<u>Chris Babbitt</u>
Company:	<u>Eric Pitassi</u>	Company:	<u>6151 Marketing Group</u>
Address:	<u>17400 SW Upper Boones Ferry Rd #245</u>	Address:	<u>17400 SW Upper Boones Ferry Rd #210</u>
City, State, Zip:	<u>Durham, OR 97224</u>	City, State, Zip:	<u>Durham, OR 97224</u>
Phone:		Phone:	
Email:		Email:	
Business License:	<u>01913461-5</u>	Business License:	<u>2279-10</u>

I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true and complete to the best of my knowledge and belief. I agree to erect this sign in accordance with the attached description and approved plans, and in accordance with the Sign Ordinance of the City of Durham (Durham Development Code, Chapter 6) and Durham Planning Commission Orders. I understand that a separate building permit may be required to erect the sign.

Business Owner: _____ Sign Company: _____
Date: 6/2/26 Date: 5/14/26

Permit Issuance is contingent upon compliance with the current City sign regulations and conditions originally imposed on the individual development by the Design Review Board and Planning Commission. The Planning Commission will consider this sign application at the first regular meeting after the application is deemed complete. Applicants are requested to attend the meeting.

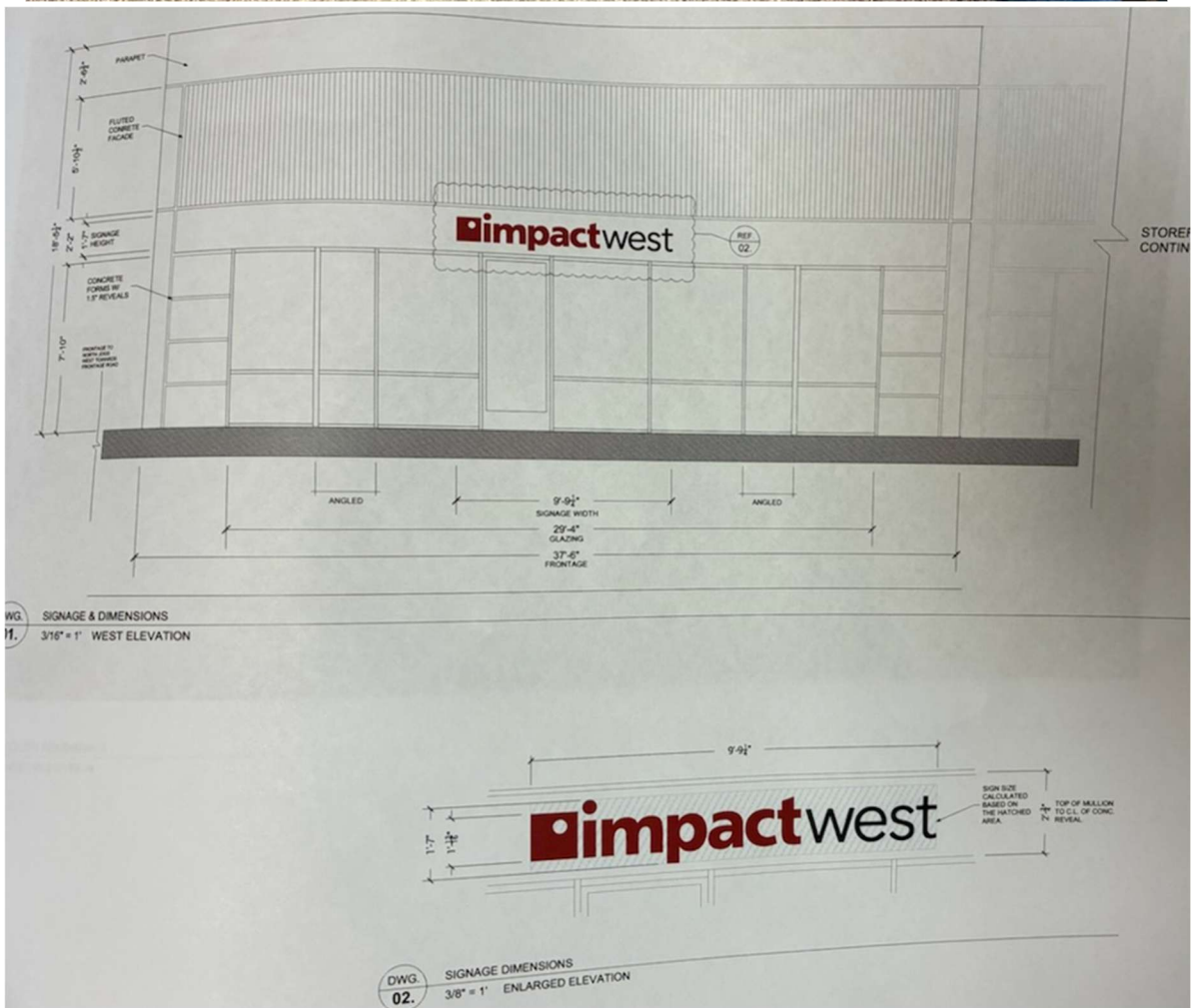
Additional planning fees may be applied if deemed necessary to determine compliance with city regulations and final Planning Commission conditions.

Sign Information			
Site Address:	<u>17400 SW Upper Boones Ferry Road #245</u>		Current Zoning: <u>Commercial</u>
Application for:	New Sign ☐	Replacement ☒	Face Change ☐ Comprehensive Sign Program ☐
Check all that apply:	FREE STANDING Monument ☐ Directory ☐ Plot Plan is required.		ATTACHED Business Identification ☒ Directory ☐ Elevation Drawing is required.
PROPOSED SIGN Total Height: <u>1'7"</u> Total Width: <u>9'9 1/4"</u> Size (H x W): <u>15.47</u> sq. ft. Adjacent Wall Area: <u>301.56</u> sqft Sign Thickness: <u>1/2"</u> inches Letter Size: <u>15"</u> Letter Style: _____ Letter Color: <u>RED & BLACK</u> Materials: <u>1/2" CLEAR COATED SOLID ACRYLIC</u> Property frontage: <u>37'6"</u> ft. on (street) <u>SW UPPER BOONES FERRY RD.</u>			Attach two color renderings of the proposed sign, showing its correct dimensions, colors, materials, script, and graphics. A site plan and/or building elevation drawn to scale that includes vision clearance is required. If requested, supply material samples representing the sign's color and texture.

Rev 7/2025

ADJACENT WALL AREA
CALCULATED BY FLUTED CONCRETE
1 2'2" CONCRETE HEADER X FRONTAGE

Paid: 07/01/2026 WB Fee: \$700.00 Receipt #332608





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NOTICE OF LAND USE ACTIONS

Website: www.durham-oregon.us
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Phone: 503.639.6851

CITY OF DURHAM PUBLIC NOTICE

NOTICE IS HERE GIVEN THAT a sign permit application will be heard by the Durham Planning Commission at Durham City Hall at, or shortly after, 7:00 P.M. on July 14, 2026, to consider the following request:

Request: Permission to install 15-square-foot business identification sign displaying Impact West logo and business name above business entrance.

Property Location: #245 - 17400 SW Upper Boones Ferry Road, Durham, OR

Applicable Criteria: The review and approval criteria for the proposal are provided in Durham Development Code (DDC) under Chapter 6 Sign Regulation; DDC Chapter 9 Procedures, Section 9.6 Type 2 Process & Criteria; Sign Ordinance 208-01 as amended by Ordinance 232-06; and the Durham Comprehensive Land Use Plan as revised 6.23.95.

The Planning Commission meeting on this matter will be conducted pursuant to rules of procedure adopted by the City Council. Oral and written testimony in favor of or in opposition to the request will be received during the meeting. Written testimony may also be submitted in advance of the meeting to the City Administrator no later than July 13th, 2026, by 4:00 P.M.

Failure to raise an issue in person or by letter, or failure to provide sufficient specificity to afford the decision-makers an opportunity to respond to the issue precludes appeal on said issue to the State Land Use Board of Appeals, or to seek damages in circuit court due to a condition of approval.

The applications and pertinent documents are available for inspection at no cost (copies provided at reasonable cost) at Durham City Hall, 17160 S.W. Upper Boones Ferry Road, Durham, OR, during normal business hours. Contact Jordan Parente, City Administrator, at (503) 639-6851 if you would like a virtual link to attend the meeting remotely, or additional information. All interested parties are invited to submit written testimony and attend the meeting.

The decision will be posted on the City website (www.durham-oregon.us) in the "Notice of Land Use Actions" section.

CITY OF DURHAM

By: Jordan Parente
City Administrator